



LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA

MEMORANDUM

Date: July 9, 2024

From:

[Redacted]
Executive Operations Coordinator
Office of the Clerk
Room [Redacted] Parliament Buildings
Victoria, B.C. V8V 1X4
Telephone [Redacted]
E-mail [Redacted]

To: Financial Services
614 Government Street

Re: Cheque Requisition: CPA Canadian Regional Conference Fees (4 of 4)

Please provide a cheque in the amount of \$400 to cover registration fees for Kate Ryan-Lloyd, Clerk of the Legislative Assembly, to attend and support Members at the upcoming CPA/CWP Canadian Regional Conference schedule for July 20-27, 2024, in Toronto, Ontario.

Please make the cheque payable to the "Legislative Assembly of Ontario" and return the cheque to the Office of the Clerk by 12 noon on Friday, July 19 for distribution.

Thank you.

Org	Acct	Stob	Amount	Notes
[Redacted]	[Redacted]	[Redacted]	\$400.00	CPA-CWP Conf. Fees, Kate Ryan-Lloyd

[Redacted Signature]

Att: [Redacted] tion:
Ka [Redacted] Assembly

[Redacted Signature]

quest(s) are in
accordance with the Legislative Assembly's policies:
[Redacted] Executive Financial Officer

[Redacted Signature]

ove expenditure request:
[Redacted] Speaker of the Legislative Assembly

Registration Form

[Download the Registration Form PDF](#)

This registration form may be submitted no later than Friday, June 28, 2024.

Delegate Information

First name *	Last name *	Position in the Legislature *
Kate	Ryan-Lloyd	Clerk of the Legislative Assembly of B
Name and title to appear on name tag	Parliamentary address	
Kate Ryan-Lloyd, Clerk	Office of the Clerk [REDACTED] Parliament Buildings	
Business phone	Cell phone	
[REDACTED]	[REDACTED]	
Business fax	Email *	
[REDACTED]	[REDACTED]	

Commonwealth Women. Parliamentarians (CWP)

Will you be attending the CWP Steering Committee Meetings on Sunday, July 21st? (Please note that this meeting is open to Members of the Steering Committee only)

- Yes
 No

Will you be attending CWP business sessions on Monday, July 22nd? (All delegates are welcome to participate)

- Yes
 No

Accompanying Persons Program

Will you bring a guest/guests?

- Yes
 No

Special Requirements

Please list delegate or guest dietary restrictions and/or other special requirements (please check):

- No dietary restrictions
 Halal
 Vegetarian
 Vegan
 Gluten-free
 Other

Travel Information

Date of arrival

July

20

2024

Date of departure

July

27

2024

Blue Jays game and Niagara Region Day

In order to facilitate these activities, it would be greatly appreciated if expressions of interest are provided.

Blue Jays game – Tuesday, July 23, 2024

Name

Kate Ryan-Lloyd

Will be participating in Blue Jays game:

Yes

No

Niagara Region Day – Thursday, July 25, 2024

Name

Kate Ryan-Lloyd

Will be participating in Niagara Region Day:

Yes

No

Registration Fees

A \$400 registration fee will be charged for delegates and observers. A \$300 registration fee will be charged for accompanying persons over 19 years of age. There is no registration fee for youth under the age of 19.

Payments may be made by EFT, cheque or cash. Please make cheques payable to the Legislative Assembly of Ontario and provide upon arrival. Please note that the Legislative Assembly of Ontario is unable to accept payment by credit card or debit card.

Choose your payment option

ETF payment

To be paid upon arrival





MEMORANDUM

Date: July 9, 2024

To: [REDACTED]
Executive Financial Officer

From: Kate Ryan-Lloyd
Clerk of the Legislative Assembly
Room [REDACTED] Parliament Buildings
Victoria, B.C. V8V 1X4
Telephone: [REDACTED]

Re: Flight Change – CPA/CWP Canadian Regional Conference

I am submitting the attached receipt for reimbursement in the amount of \$47.72, to cover the travel agency fee to change my return flight from the CPA/CWP Canadian Regional Conference.

When the conference concludes, I will return to Victoria and not continuing onward to Winnipeg, as my participate in the Association of Clerks-at-the-Table Professional Development Seminar has been cancelled due to operational changes.

If you need any additional information, please let me know.

Thank you,

Kate Ryan-Lloyd

Coding: Inter-Parliamentary Relations

Org	Service Line	STOB	Amount	Description
[REDACTED]	[REDACTED]	[REDACTED]	\$45.67	TA flt change fee, KRL, CPA/CWP CRC, Toronto Jul 20-29, 2024
GST	[REDACTED]	[REDACTED]	\$2.05	

OFFICE OF THE CLERK

[REDACTED] Parliament Buildings
Victoria, BC V8V 1X4

P: [REDACTED]

Maritime Travel Business Travel Management



1932B OAK BAY AVENUE | VICTORIA, BC V8R 1C9 | (250) 220-8011

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VICTORIA BC CA
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MARITIME Ref #

Invoice # [REDACTED]
Date 17 Jun 2024
Your Counsellor [REDACTED]
Account # [REDACTED]
Department [REDACTED]

[Click here to learn more about our Corporate Travel Program](#)

[Please click here to fill out our Business Travel survey.](#)

BC Consumer Protection # [REDACTED]

For:
RYAN LLOYD/KATHLEEN [REDACTED] MS

Please make sure name(s) on your statement matches your passport. If name(s) doesn't match please contact your branch or our after hours team before midnight. If addressed after the initial booking date, costs may apply.

Return Flight Change

Returning to Victoria early and not via Winnipeg. Clerk's attendance at the CATS PD Seminar in Winnipeg has been canceled.

60th CPA/CWP Canadian Regional Conference, Toronto, ON



Your Itinerary:



Entry Guide Information

Some airports now offer the option to prebook your security screening time before your departure. Check your airport's website for more information.

Web Check-In and Airline Confirmation: WestJet - JRNQCX

	WestJet [REDACTED]	Origin	Destination	Depart	Arrive	Seat
 Duration 1:26 	Boeing 737-700 Cabin Class B-Flex CO ₂ 88kg/person	Victoria, BC Victoria Intl Arpt (Victoria, BC)	Calgary, AB Calgary Intl Arpt (Calgary, AB)	Sat - Jul 20 [REDACTED]	Sat - Jul 20 [REDACTED]	[REDACTED]
 Duration 3:49 	Boeing 737 Cabin Class B-Flex CO ₂ 185kg/person	Calgary, AB Calgary Intl Arpt (Calgary, AB)	Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 3	Sat - Jul 20 [REDACTED]	Sat - Jul 20 [REDACTED]	[REDACTED]

 Duration 4:20	WestJet [REDACTED] Boeing 737Max Cabin Class B-Flex CO ₂ 156kg/person	Origin Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 3	Destination Calgary, AB Calgary Intl Arpt (Calgary, AB)	Depart Mon - Jul 29 [REDACTED]	Arrive Mon - Jul 29 [REDACTED]	Seat [REDACTED]
						

 Duration 1:37	WestJet [REDACTED] Boeing 737 Cabin Class B-Flex CO ₂ 72kg/person	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Victoria, BC Victoria Intl Arpt (Victoria, BC)	Depart Mon - Jul 29 [REDACTED]	Arrive Mon - Jul 29 [REDACTED]	Seat [REDACTED]
						

Passenger Information

Airline Code WS

Passenger RYANLOYD/KATHLEEN [REDACTED] MS Ticket # [REDACTED] exchanged from [REDACTED]

Booking Summary

Company WestJet Booking Reference [REDACTED]
 Company Air Canada Loyalty # [REDACTED]

ERROR OCCURRED CREATING TUR LINE

ERROR OCCURRED CREATING TUR LINE
 -THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due		Amount Paid	
WS COST TO CHANGE AIRFARE - TKT	0.00	PYMT BY MC [REDACTED] Jun	-4.67
[REDACTED] FROM [REDACTED]		17 2024	
TAX ON CHANGE AIRFARE INCLUDES 0.00 GST/HST	4.67	PYMT BY CA [REDACTED]	-43.05
MARTVL NON-REF FEE-DOMESTIC	41.00	TOTAL PAID CAD	\$47.72
TAX ON FEE R103524823	2.05		
TOTAL DUE CAD	\$47.72		

BALANCE CAD \$0.00

Baggage Information

For WestJet Baggage Information [click here](#). Pre-pay for your bags and save.

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visit www.Catsa-acsta.gc.ca.

Check-in information

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 2 hours prior. Failure to respect check-in policies may result in the reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation. Please refer to the airline's website for further information.

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

Notice

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca.

If you are denied boarding or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website. <https://rppa-appr.ca/eng>

Invoice Information

Your Maritime Travel charges will show on your credit card statement similar to [REDACTED]

MT – Maritime Travel

[REDACTED] invoice #

[REDACTED] = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

Go Greener

Help us lighten travel's environmental footprint – with trees. You can calculate your CO₂, and plant trees here: [Maritime Travel - Forest | Trees4Travel](#). We'll plant an extra tree for every tree you plant.

Conditions for supplier reimbursement vary by supplier. If no reimbursement terms are specified by the supplier, then the sale should be deemed final. Please refer to the separate supplier terms and conditions associated with this booking.

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MARITIME Ref # [REDACTED]

Invoice # [REDACTED]

Date 07 Aug 2024

Your Counsellor [REDACTED]

Account # [REDACTED]

Department [REDACTED]

[Click here to learn more about our Corporate Travel Program](#)

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BC Consumer Protection # [REDACTED]

For:

RYANLLOYD/KATHLEEN [REDACTED] MS

Please make sure name(s) on your statement matches your passport. If name(s) doesn't match please contact your branch or our after hours team before midnight. If addressed after the initial booking date, costs may apply.

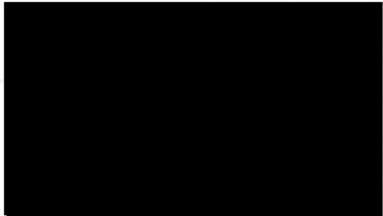
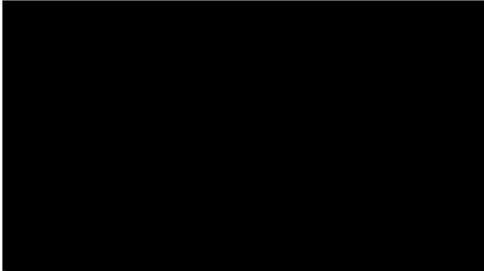
Your Itinerary:

Entry Guide Information

Some airports now offer the option to prebook your security screening time before your departure. Check your airport's website for more information.

[Web Check-In and Airline Confirmation: Air Canada](#) [REDACTED]

	Air Canada [REDACTED]	Origin Victoria, BC Victoria Intl Arpt (Victoria, BC)	Destination Vancouver, BC Vancouver Intl Arpt (Vancouver, BC) Terminal M	Depart Fri - Sep 06	Arrive Fri - Sep 06	Seat [REDACTED]
	(Operated by AIR CANADA EXPRESS - JAZZ) Cabin Class COMFORT CO₂ 16kg/person					
DHC8 Dash 8-400 Duration 0:33						
Add to Calendar						
Remarks TURBO PROPELLER PLANE USED ON THIS FLIGHT						





DHC8 Dash 8-400

Air Canada [REDACTED]
(Operated by AIR CANADA EXPRESS - JAZZ)
Cabin Class COMFORT
CO₂ 28kg/person

Origin
Vancouver, BC
Vancouver Intl Arpt (Vancouver, BC)
Terminal M

Destination
Kamloops, BC
Kamloops Arpt (Kamloops, BC)

Depart
Fri - Sep 06

Arrive
Fri - Sep 06

Seat
[REDACTED]

Duration 0:51



Add to Calendar

Remarks

TURBO PROPELLER PLANE USED ON THIS FLIGHT



DHC8 Dash 8-400

Air Canada [REDACTED]
(Operated by AIR CANADA EXPRESS - JAZZ)
Cabin Class S-Economy
CO₂ 28kg/person

Origin
Kamloops, BC
Kamloops Arpt (Kamloops, BC)

Destination
Vancouver, BC
Vancouver Intl Arpt (Vancouver, BC)
Terminal M

Depart
Fri - Sep 06

Arrive
Fri - Sep 06

Seat
[REDACTED]

Duration 0:58



Add to Calendar

Remarks

TURBO PROPELLER PLANE USED ON THIS FLIGHT



DHC8 Dash 8-400

Air Canada [REDACTED]
(Operated by AIR CANADA EXPRESS - JAZZ)
Cabin Class S-Economy
CO₂ 16kg/person

Origin
Vancouver, BC
Vancouver Intl Arpt (Vancouver, BC)
Terminal M

Destination
Victoria, BC
Victoria Intl Arpt (Victoria, BC)

Depart
Fri - Sep 06

Arrive
Fri - Sep 06

Seat
[REDACTED]

Duration 0:31



Add to Calendar

Remarks

TURBO PROPELLER PLANE USED ON THIS FLIGHT

Passenger Information

Airline Code AC

Passenger RYANLLOYD/KATHLEEN [REDACTED] MS

Ticket # [REDACTED]

Booking Summary

Company Air Canada

Booking Reference [REDACTED]

Company Air Canada

Loyalty # [REDACTED]

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due	Amount Paid
AIR CANADA AIRFARE - TK [REDACTED]	712.00
TAX ON AIRFARE INCLUDES 40.00 GST	
TAX ON AIRFARE INCLUDES 87.92 OTHER	
TAX ON AIRFARE	127.92
MARTVL NON-REF FEE-DOMESTIC	41.00
TAX ON FEE R103524823	2.05
<u>TOTAL DUE CAD</u>	<u>\$882.97</u>

BALANCE CAD \$882.97

Baggage Information

For Air Canada Baggage Information [click here](#).

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Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

Notice

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

Whenever you are traveling on a flight operated by one of Air Canada's code share partners (shown on your itinerary as "operated by"), you may be subject to baggage restrictions that differ from those of Air Canada. For complete details on these baggage restrictions check <http://www.aircanada.com/en/travelinfo/airport/codeshare.html>

You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca.

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Invoice Information

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MT = Maritime Travel

235457010 = Invoice #

0011765291234 = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

Go Greener

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