

## Expense Reports

<b>Expense Report</b>	EXP-3387	<b>Status</b>	Approved
<b>Business Purpose</b>	MLA In-Constituency Travel	<b>Payment Status</b>	Paid
<b>Memo</b>	INCONST Oct 13-17/25	<b>Total Amount</b>	1209.3

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Accommodation Expenses - MLA In Constituency	Constituency visit to Prince Rupert	Oct 13, 2025	1002.80	38.57	8252 - MLA In Constituency Travel
Breakfast & Dinner Only - MLA In-Constituency	Constituency visit to Prince Rupert	Oct 13, 2025	48.50	1.87	8249 - Per Diem - MLA In Constituency Travel
Breakfast & Dinner Only - MLA In-Constituency	Constituency visit to Prince Rupert	Oct 13, 2025	48.50	1.87	8249 - Per Diem - MLA In Constituency Travel
Breakfast & Dinner Only - MLA In-Constituency	Constituency visit to Prince Rupert	Oct 13, 2025	48.50	1.87	8249 - Per Diem - MLA In Constituency Travel
Full Day Per Diem - MLA In-Constituency	Constituency visit to Prince Rupert	Oct 13, 2025	61.00	2.35	8249 - Per Diem - MLA In Constituency Travel

<b>Expense Report</b>	EXP-4043	<b>Status</b>	Approved
<b>Business Purpose</b>	Accompanying Person Travel	<b>Payment Status</b>	Paid
<b>Memo</b>	ACC CA MAR 4-5/25	<b>Total Amount</b>	425.66

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Airfare - Accompanying Person	WestJet flight Vancouver to Victoria - March 4-5/25 FY 24	Nov 1, 2025	206.60	7.95	8254 - Accompanying Person Travel
Breakfast & Lunch Only - Accompanying Person	Per diem for March 5/25 - FY 24 return day	Nov 1, 2025	39.50	1.52	8254 - Accompanying Person Travel
Car Rental - Accompanying Person	Vehicle rental - FY 24 travel	Nov 1, 2025	118.56	4.56	8254 - Accompanying Person Travel
Full Day Per Diem - Accompanying Person	Per diem for March 4/25 - FY 24 event	Nov 1, 2025	61.00	2.35	8254 - Accompanying Person Travel

<b>Expense Report</b>	EXP-4593	<b>Status</b>	Approved
<b>Business Purpose</b>	MLA In-Constituency Travel	<b>Payment Status</b>	Paid
<b>Memo</b>	INCONST NOV 9-12/25	<b>Total Amount</b>	1043.55

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Accommodation Expenses - MLA In Constituency	Constituency visit to Prince Rupert	Nov 9, 2025	824.55	31.71	8252 - MLA In Constituency Travel
Full Day Per Diem - MLA In-Constituency	Constituency visit to Prince Rupert	Nov 9, 2025	61.00	2.35	8249 - Per Diem - MLA In Constituency Travel
Full Day Per Diem - MLA In-Constituency	Constituency visit to Prince Rupert	Nov 9, 2025	61.00	2.35	8249 - Per Diem - MLA In Constituency Travel
Lunch & Dinner Only - MLA In-Constituency	Constituency visit to Prince Rupert	Nov 9, 2025	48.50	1.87	8249 - Per Diem - MLA In Constituency Travel
Lunch & Dinner Only - MLA In-Constituency	Constituency visit to Prince Rupert	Nov 9, 2025	48.50	1.87	8249 - Per Diem - MLA In Constituency Travel

## Expense Reports

<b>Expense Report</b>	EXP-4904	<b>Status</b>	Approved
<b>Business Purpose</b>	Accompanying Person Travel	<b>Payment Status</b>	Paid
<b>Memo</b>	ACC CA NOV 12-16/25	<b>Total Amount</b>	2187.51

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Accommodation Expenses - Accompanying Person	CA Conference - Embassy Inn reimbursement should only be of 553.32 as the final night was not eligible for the accompanying travel, the conference ended at 4:30pm on Friday, which meant rural offices would not have made it home as there are limited flight connections, so the Friday night was included.	Dec 1, 2025	553.32	21.28	8254 - Accompanying Person Travel
Airfare - Accompanying Person	CA Conference	Dec 1, 2025	886.68	34.10	8254 - Accompanying Person Travel
Airfare - Accompanying Person	CA Conference	Dec 1, 2025	747.51	28.75	8254 - Accompanying Person Travel

<b>Expense Report</b>	EXP-4906	<b>Status</b>	Approved
<b>Business Purpose</b>	Accompanying Person Travel	<b>Payment Status</b>	Paid
<b>Memo</b>	ACC CA NOV 12-16/25	<b>Total Amount</b>	500.34

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Breakfast & Dinner Only - Accompanying Person	CA Conference	Dec 1, 2025	48.50	1.87	8254 - Accompanying Person Travel
Lunch & Dinner Only - Accompanying Person	CA Conference	Dec 1, 2025	48.50	1.87	8254 - Accompanying Person Travel
Lunch & Dinner Only - Accompanying Person	CA Conference	Dec 1, 2025	48.50	1.87	8254 - Accompanying Person Travel
Mileage - Accompanying Person	CA Conference	Dec 1, 2025	96.39	3.71	8254 - Accompanying Person Travel
Mileage - Accompanying Person	CA Conference	Dec 1, 2025	96.39	3.71	8254 - Accompanying Person Travel
Parking - Accompanying Person	CA Conference	Dec 1, 2025	39.00	1.50	8254 - Accompanying Person Travel
Taxi - Accompanying Person	CA Conference	Dec 1, 2025	58.01	2.23	8254 - Accompanying Person Travel
Taxi - Accompanying Person	CA Conference	Dec 1, 2025	65.05	2.50	8254 - Accompanying Person Travel

Tamara Davidson

BC  
Canada

Page # 1  
Res. # [REDACTED]  
Checked in Mon Oct 13/25 - [REDACTED]  
Checked out Fri Oct 17/25 - [REDACTED]  
Nights 4  
Room Rate 218.00  
Room [REDACTED]

Date	Description	Reference	Charges	Credits
Oct13	Provincial Government British		218.00	
Oct13	Municipal and Regional Distric		4.36	
Oct13	Goods & Services Tax		10.90	
Oct13	Hotel Room Provincial Sales Ta		17.44	
Oct14	Provincial Government British		218.00	
Oct14	Municipal and Regional Distric		4.36	
Oct14	Goods & Services Tax		10.90	
Oct14	Hotel Room Provincial Sales Ta		17.44	
Oct15	Provincial Government British		218.00	
Oct15	Municipal and Regional Distric		4.36	
Oct15	Goods & Services Tax		10.90	
Oct15	Hotel Room Provincial Sales Ta		17.44	
Oct16	Provincial Government British		218.00	
Oct16	Municipal and Regional Distric		4.36	
Oct16	Goods & Services Tax		10.90	
Oct16	Hotel Room Provincial Sales Ta		17.44	
Oct17	Master Card- Than auth # [REDACTED]	***** [REDACTED]		1002.80
	Total Outstanding	0.00	----- 1002.80	----- 1002.80



ITINERARY


AIRLINE BOOKING REFERENCE [REDACTED]  
 NAME : SKELTONMORVEN/REID  
 ID NO. :  
 ISSUING AIRLINE : WESTJET

PNR : [REDACTED]  
 ETIC [REDACTED]  
 MULTI-LEG TICKET NO. :  
 DATE OF ISSUE : Feb 26, 2025

DEP/ARR AIRPORT	FLIGHT NO.	CLASS	DEPARTURE DATE	DEPARTURE TIME	ARRIVAL TIME	STATUS	DEPARTURE TERMINAL	ARRIVAL TERMINAL
Vancouver International Airport-YVR /Victoria International Airport-YYJ	[REDACTED]	Economy	Mar 4, 2025	[REDACTED]	[REDACTED]	OK	M	
Victoria International Airport-YYJ /Vancouver International Airport-YVR	[REDACTED]	Economy	Mar 5, 2025	[REDACTED]	[REDACTED]	OK		M

FARE : CAD114.78  
 TAX : CAD91.82  
 TOTAL : CAD206.60

- NOTICE:**
- PLEASE ARRIVE AT THE AIRPORT BEFORE THE CHECK-IN TIME SPECIFIED BY THE AIRLINE.
  - DURING CHECK-IN, PLEASE PRODUCE YOUR VALID ID CARD AS USED WHEN PURCHASING THE TICKET.
  - TO FIND OUT MORE ABOUT AIRLINE REGULATIONS, PLEASE REFER TO THE RELEVANT AIRLINE OR AGENTS.



We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: [REDACTED]

RECEIPT

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**Your Information**

Customer Name: [REDACTED]  
 Avis Worldwide Discount: CANADIAN AUTOMOBILE ASSOC.  
 Method of Payment: MASTER XX7002 CHIP  
 AID: 4000000041010  
 MID: [REDACTED]  
 MASTERCARD  
 PIN VERIFIED  
 TD: [REDACTED]  
 AUTH: [REDACTED]  
 Frequent Traveler Number: [REDACTED]  
 Authorization Code: [REDACTED]

**Your Vehicle Information**

Vehicle Number: [REDACTED]  
 Vehicle Group Rented: Intermediate SUV  
 Vehicle Group Charged: Intermediate  
 Vehicle Description: [REDACTED]  
 License Plate Number: [REDACTED]  
 Odometer Out: 27308  
 Odometer In: 27400  
 Total Driven: 94  
 Fuel Reading: Out 88 In 8

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**Your Rental**

Pickup Date/Time: MAR 04 2025 [REDACTED] AM  
 Pickup Location: 131-1640 ELECTRA BOULEVARD  
 VICTORIA AIRPORT  
 SIDNEY BC V8L 5V4, CA  
 250-656-6033

Return Date/Time: MAR 05 2025 [REDACTED] AM  
 Return Location: 131-1640 ELECTRA BOULEVARD  
 VICTORIA AIRPORT  
 SIDNEY BC V8L 5V4, CA  
 250-656-6033

**Additional fees may apply if changes are made to your return date, time and/or location.**

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**Your Vehicle Charges (MIN 1 DAY IF NOT MET DLY RT = 33.00 / MAX 26 HRS)**

Rate Chart:	Free Kilometres:	Time and Kilometres:	
Kilometres UNLIMITED		Your Discount:	
Hourly:	34.75	Period @ 33.00 =	33.00
Adj/day:	33.00	Adjustments (M)=	(-) 20.00
Period:	33.00	Less 5.00% Discount =	(-) 1.65
		<b>Time and Kilometres:</b>	<b>12.35</b>

**Your Optional Products/Services**

Damage responsibility is 0.00		
Loss Damage Waiver:	1 LD0 13.00DY 91.00WK MX 312.00	35.00 Accepted
<b>Optional Services Total:</b>		<b>48.00</b>

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**Your Taxable Fees**

13.64% Concession Recovery Fee	8.60
Fuel Service	35.00
ENERGY RECOVERY FEE 0.98/DY	.98
VEH LIC FEE	1.71
<b>Optional Services Total Taxable:</b>	<b>13.00</b>

<b>Sub-total-Charges:</b>	<b>71.64</b>
PST 7.00%	5.01

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**Your Non-Taxable Products/Services**

GST TAX 5.00 %	5.33
PASSENGER VEHICLE RENTAL TAX	1.58
<b>Optional Services Total Non Taxable:</b>	<b>35.00</b>

<b>Your Total Charges:</b>	<b>118.56</b>	<b>Estimated Travel Partner Points</b>	<b>2300</b>
Prepayment	0.00	<b>Earned*:</b>	

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Net Charges:

CAD 118.56

Your Total Due:

0.00

Thank you for renting with Avis.  
 For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com.  
 At Avis, we are committed to providing you with the best rental experience in the industry. We are in the business of treating people like people.  
 Thank you for renting with AVIS. To enroll in AVIS preferred and to enroll in the AVIS loyalty program, please visit avis.com for more information.  
 \*Subject to audit process, the points will be awarded according to the Terms and Conditions in place.  
 Your vehicle was rented to you by MONIQUE. Your vehicle was checked in by MONIQUE.  
 GST NO R100361988

Current report item is not supported in this report format.

Tamara Davidson

Page # 1

Res. # [REDACTED]

Checked in Sun Nov 9/25 - [REDACTED]

Checked out Wed Nov 12/25 - [REDACTED]

Nights 3

Room Rate 239.00

Room 220

BC  
Canada  
[REDACTED]

Date	Description	Reference	Charges	Credits
Nov09	Corporate Rate		239.00	
Nov09	Municipal and Regional Distric		4.78	
Nov09	Goods & Services Tax		11.95	
Nov09	Hotel Room Provincial Sales Ta		19.12	
Nov10	Corporate Rate		239.00	
Nov10	Municipal and Regional Distric		4.78	
Nov10	Goods & Services Tax		11.95	
Nov10	Hotel Room Provincial Sales Ta		19.12	
Nov11	Corporate Rate		239.00	
Nov11	Municipal and Regional Distric		4.78	
Nov11	Goods & Services Tax		11.95	
Nov11	Hotel Room Provincial Sales Ta		19.12	
Nov12	Master Card- Than auth #034294	*****[REDACTED]		824.55
	Total Outstanding	0.00	824.55	824.55



## eTicket Receipt

### Prepared For

[REDACTED]

RESERVATION CODE	[REDACTED]
ISSUE DATE	27 Oct 25
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/[REDACTED]

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
12 Nov 25	WESTJET WS [REDACTED]  Operated by: WESTJET ENCORE	TERRACE BC, CANADA  Time 7:25pm	VANCOUVER BC, CANADA  Time [REDACTED] Terminal MAIN TERMINAL	Cabin PREMIUM ECONOMY Seat Number 02D Included Bags 2 PIECES Booking Status OK TO FLY Fare Basis RB7D0LPS Not Valid Before 12 NOV 25 Not Valid After 12 NOV 25
12 Nov 25	WESTJET WS [REDACTED]  Operated by: WESTJET ENCORE	VANCOUVER BC, CANADA  Time [REDACTED] Terminal MAIN TERMINAL	VICTORIA BC, CANADA  Time [REDACTED]	Cabin PREMIUM ECONOMY Seat Number 02D Included Bags 2 PIECES Booking Status OK TO FLY Fare Basis RB7D0LPS Not Valid Before 12 NOV 25 Not Valid After 12 NOV 25

## Allowances

<p><b>Baggage Allowance</b> YXT to YYJ - 2 Pieces WESTJET ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p><b>Carry On Allowances</b> YXT to YVR , YVR to YYJ - 1 Piece (WS - WESTJET) carry on hand baggage</p> <p><b>Carry On Charges</b> YXT to YVR , YVR to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>
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## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX [REDACTED]
Fare Calculation Line	YXT WS X/YVR WS YYJ797.00CAD797.00END

<b>Fare</b>	<b>CAD 797.00</b>
<b>Taxes/Fees/Carrier-Imposed Charges</b>	<b>CAD 23.00 YQI (OTHER AIR TRANSPORTATION CHARGES)</b>
	<b>CAD 41.47 XG8 (GOODS AND SERVICES TAX (GST))</b>
	<b>CAD 9.46 CA4 (AIR TRAVELLERS SECURITY CHARGE)</b>
	<b>CAD 15.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))</b>
	<b>CAD 0.75 XG9 (GOODS AND SERVICES TAX (GST))</b>
<b>Total</b>	<b>CAD 886.68</b>

## Positive identification required for airport check in

### Notice:

**QST # 1202807956TQ0001 GST # 866112535**

\*\*Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

Si l'embarquement vous est refusé, si votre vol est annulé ou retardé d'au moins deux heures ou si vos bagages sont perdus ou endommagés, vous pourriez avoir droit au titre du Règlement sur la protection des passagers aériens, à certains avantages au titre des normes de traitement applicables et à une indemnité. Pour de plus amples renseignements sur vos droits, veuillez communiquer avec votre transporteur aérien ou visiter le site Web de l'Office des transports du Canada.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

Date	Description of services	Cost(CAD)
12/11/2025	Unit 306: Traditional Room with 2 Queen Beds - Government rate	159.00
13/11/2025	Unit 306: Traditional Room with 2 Queen Beds - Government rate	159.00
14/11/2025	Unit 306: Traditional Room with 2 Queen Beds - Government rate	159.00
[REDACTED]	[REDACTED]	[REDACTED]
Sub-total PST GST MRDT Total Amount to be reimbursed		636.00 50.88 31.80 19.08 [REDACTED] 553.32
16 Nov, 2025, MC XXXX [REDACTED]		[REDACTED]
Amount due (CAD)		<b>0.00</b>



AIR CANADA



Issued 27 Oct, 2025

[Manage booking](#)

[Check-in](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

**IMPORTANT :** This is your official itinerary/receipt. You must bring it with you to the airport for check-in. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes).

For a successful journey, it's essential that your travel documents are valid for entry and transit through all countries/regions on your itinerary. Remember that failure to comply with travel requirements may result in refusal to travel. For detailed information, consult our [Travel Documents page](#) and our [Travel Ready hub](#).

## Flights

**Departure • Sun 16 Nov, 2025**

Economy Comfort

**Victoria YYJ**



Victoria International Airport

**Vancouver YVR**



Vancouver International Airport Terminal M

AC 8164 • Operated by Air Canada Express - Jazz

Aircraft type: De Havilland Dash 8-400

Duration: 31m

Cabin: Economy Class (Q)

**Vancouver YVR**



**Terrace YXT**



Vancouver International Airport Terminal M

Terrace Airport

AC 8447 • Operated by Air Canada Express - Jazz  
Aircraft type: De Havilland Dash 8-400  
Duration: 1hr 43m  
Cabin: Economy Class (Q)

## Passengers

Ticket #: [REDACTED]

Aeroplan #: [REDACTED]

### Seats

YYJ → YVR

YVR → YXT

## Purchase Summary



CAD \$747.51

### 1 Adult

#### Air transportation charges

Base fare - departure \$654.45

Carrier surcharges \$23.00

#### Taxes, Fees and Charges

Air Travellers Security Charge - Canada

Adult \$9.46

Goods and Services Tax - Canada - 100092287 RT0001

Adult \$35.60

Airport Improvement Fee - Canada

Adult \$25.00

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**Grand total**


**CAD \$747.51**

# Thanks for riding, [REDACTED]

We hope you enjoyed your ride this afternoon.

## Total

**\$58.01**

Trip fare	\$45.65
BC License Recovery Surcharge	\$0.90
Est. insurance and payments costs 	\$5.95
GST	\$2.76
YYJ Airport Surcharge	\$2.75

## Payments

 Visa ...  11/17/25	\$58.01
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[Visit the trip page](#) for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

## Trip details



UberX  
27.18 kilometers, 33 minutes

[REDACTED]  
[REDACTED] BC  
Exit Lane 2  
DATE: 16/11/25  
TIME: [REDACTED]  
Receipt NO. [REDACTED]

\* Ori [REDACTED] \*  
Ticket: [REDACTED]  
Entry : 12/11/25 [REDACTED]  
LPR : [REDACTED]

Net:	37.14
Tax 0.0%	1.86
Fee:	39.00
Credit:	39.00
Trans ID :	[REDACTED]
Card No. :	XXXXXXXXXXXX [REDACTED]

**Yellow Cab of Victoria**

817 Fisgard St  
VICTORIA, BC V8W 1R9  
2503812222  
WWW.NONE.COM

Cashier [REDACTED]

Transaction [REDACTED]

**Total**

CA\$65.05

**Tip**

CA [REDACTED]

CREDIT CARD SALE CA [REDACTED]

VISA [REDACTED]

Retain this copy for statement  
validation

12-Nov.-2025 [REDACTED].m.

CA\$74.81 | Method:

CONTACTLESS

Visa CREDIT XXXXXXXXXX [REDACTED]

Reference ID: [REDACTED]

Auth ID: [REDACTED]

MID: \*\*\*\*\* [REDACTED]

AID: A0000000031010

AthNtwkNm: VISA

NO CARDHOLDER VERIFICATION