

Summary of Constituency Office Expense Receipts

Fiscal 2025/2026

Period: Quarter 1 - Apr. 1, 2025 to Jun. 30, 2025

Member Name: Malcolmson, Sheila

Expense Category: **Special Events and Protocol**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$0.00
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$3,966.18</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$3,966.18</u></u>

Note 1

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from
Apr. 1, 2025 to Jun. 30, 2025

Note 3 This amount represents the sum of the Q4 ending balance plus the Q1 scanned receipts total above. This amount also equals the Q1 disclosure report for the period from
Apr. 1, 2025 to Jun. 30, 2025

Note 4 This disclosure expense category consists of the following accounts:

3470 Hosting Events
3471 Attending Events
3472 Protocol
3473 Meals/Hospitality for the Public
-
-
-



Invoice



Customer No.	Date	Ticket #
[REDACTED]	April 08, 2025	T1-161105

Room 149, Parliament Buildings
501 Belleville Street
Victoria, BC V8V 1X4 Canada
Ph: 250-356-8295
Fax: 250-356-5981
Email: Giftshop@leg.bc.ca
URL: www.leg.bc.ca

BILL TO:

SHEILA MALCOLMSON
NDP
NANAIMO
BC

Cust PO #:		Ship date:	Ship-via code:		
Sls rep: [REDACTED]		Location: 01	Terms: Net due in 30 days		
Quantity	Item #	Description	Retail Price	Selling unit	Total
12	1-100020	MLA Canada/BC Flag pin	1.50	EACH	18.00

Subtotal: 18.00
GST: 0.90
PST: 1.26
Total: 20.16

Tender:
A/R Charge 20.16
Net tender: 20.16

All proceeds of the Parliamentary Gift Shop support educational resources for British Columbian students.

Thank you for visiting the Legislative Assembly of B.C.
www.leg.bc.ca



Bill To: [REDACTED]

SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Invoice

Document Number Date
95637455 **27-Mar-2025**

Sales Order/PO No.
2025326103930593

Customer Ref./PO Date
26-Mar-2025

Delivery Number Date
85625737 **31-Mar-2025**

Order Number Date
34672414 **26-Mar-2025**

Customer Number/2nd Reference No.
[REDACTED] /

Originator/Telephone
[REDACTED] / **236-362-0012**

Page 1 of 1

Product #	Description	Quantity	Price/Unit	Amount	Tax
9910841017	PIN, LAPEL, BC/CANADA FLAG	150 EA	1.40 /EA	210.00	PG
Subtotal				210.00	
GST/HST # R107864738		5.000 %	210.00	10.50	
PST		7.000 %	210.00	14.70	
Total (CAD)				235.20	

To our valued customer, if you would like to expedite payment, please pay by credit card. VISA, Master Card and AMEX are accepted. Please call 250-952-4435.

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
King's Printer, P.O. Box 9451 Stn Prov Govt, Victoria BC V8W 9V7
A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONoured CHEQUE. NOTICE: TERMS NET 30 DAYS.
INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.



Bill To: 260067

SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Invoice

Document Number Date
95638910 **31-Mar-2025**

Sales Order/PO No.
2025328151314692

Customer Ref./PO Date
28-Mar-2025

Delivery Number Date
85626911 **02-Apr-2025**

Order Number Date
34673748 **28-Mar-2025**

Customer Number/2nd Reference No.
/

Originator/Telephone
/ **236-362-0012**

Page 1 of 1

Product #	Description	Quantity	Price/Unit	Amount	Tax
9999840429	FLAG, PAPER, PROVINCIAL FLAG BC	500 EA	0.49 /EA	245.00	PG
8345841001	FLAG, BRITISH COLUMBIA, 3' X 6' OUTDOOR	2 EA	48.95 /EA	97.90	PG
Subtotal				342.90	
GST/HST # R107864738		5.000 %	342.90	17.15	
PST		7.000 %	342.90	24.00	
Total (CAD)				384.05	

To our valued customer, if you would like to expedite payment, please pay by credit card. VISA, Master Card and AMEX are accepted. Please call 250-952-4435.

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
King's Printer, P.O. Box 9451 Stn Prov Govt, Victoria BC V8W 9V7
A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONoured CHEQUE. NOTICE: TERMS NET 30 DAYS.
INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.



Invoice



Customer No.	Date	Ticket #
██████████	April 09, 2025	T1-161156

Room 149, Parliament Buildings
501 Belleville Street
Victoria, BC V8V 1X4 Canada
Ph: 250-356-8295
Fax: 250-356-5981
Email: Giftshop@leg.bc.ca
URL: www.leg.bc.ca

BILL TO:
SHEILA MALCOLMSON NDP NANAIMO BC

PAY TO:
Parliamentary Education Office via Docuware

Cust PO #:		Ship date:		Ship-via code:	
Sls rep: ██████████		Location: 01		Terms: Net due in 30 days	
Quantity	Item #	Description	Retail Price	Selling unit	Total
250	1328	CRAYONS 6 PACK	2.00	EACH	500.00
50	1315	PENCIL CRAYONS	3.28	EACH	164.00

Subtotal:	664.00
GST:	33.20
PST:	46.48
Total:	743.68

Tender:	
A/R Charge	743.68
Net tender:	743.68

All proceeds of the Parliamentary Gift Shop support educational resources for British Columbian students.

Thank you for visiting the Legislative Assembly of B.C.
www.leg.bc.ca

Bill To: [REDACTED]

SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Invoice

Document Number	Date
95654118	23-Apr-2025
Sales Order/PO No.	
202542217028337	
Customer Ref./PO Date	
22-Apr-2025	
Delivery Number	Date
85636551	25-Apr-2025
Order Number	Date
34688534	22-Apr-2025
Customer Number/2nd Reference No.	
[REDACTED] /	
Originator/Telephone	
[REDACTED] / 236-362-0012	

Page 1 of 1

Product #	Description	Quantity	Price/Unit	Amount	Tax
8345841002	FLAG, CANADA, 3' X 6' OUTDOOR	3 EA	36.95 /EA	110.85	PG
8345841001	FLAG, BRITISH COLUMBIA, 3' X 6' OUTDOOR	4 EA	48.95 /EA	195.80	PG
9910841017	PIN, LAPEL, BC/CANADA FLAG	150 EA	1.45 /EA	217.50	PG
9910841002	PIN, LAPEL, DOGWOOD,	150 EA	1.59 /EA	238.50	PG

Subtotal				762.65
GST/HST # R107864738	5.000 %	762.65		38.13
PST	7.000 %	762.65		53.39
Total (CAD)				854.17

To our valued customer, if you would like to expedite payment, please pay by credit card. VISA, Master Card and AMEX are accepted. Please call 250-952-4435.

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
King's Printer, P.O. Box 9451 Stn Prov Govt, Victoria BC V8W 9V7
A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONoured CHEQUE. NOTICE: TERMS NET 30 DAYS.
INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.



Sold To:
SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Ship To:
SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Standard Order

Document Number	Order Date
34692667	2025/04/30
Customer Ref./PO No.	
202543013825568	
Customer Ref./PO Date	
2025/04/30	
Cust. No./2nd Reference No.	

Page 1 of 1

Terms of Delivery: FOB DESTINATION

Item	Material # Description	Quantity	Price/Unit	Value	Tax
0010	9910841017 PIN, LAPEL, BC/CANANDA FLAG Proposed delivery schedule for this material as follows: Date Quantity 2025/05/05 150	150 EA	1.45 /EA	217.50	GP
0020	9999840429 FLAG, PAPER, PROVINCIAL FLAG, BC 4" X 6" WITH CARDBOARD STICK 9" 34-000604P Proposed delivery schedule for this material as follows: Date Quantity 2025/05/05 26 2025/06/04 224	250 EA	0.49 /EA	122.50	GP
Sub Total				340.00	
GST/HST # R107864738				17.00	
PST				23.80	
Total				380.80	

The British Columbia Chamber of Commerce
705 - 750 West Pender Street
Vancouver, B.C.
V6C 2T8
Canada

Goods and Services Tax Number: 10677 7725 RT0001

Invoice to:
Hon. Sheila Malcolmson
Minister of Social Development and Poverty
Reduction

Invoice Number: INV000190
Issue Date: 05/28/2025
Due Date: 06/26/2025

Item	Unit Price (CAD)	Taxes	Amount (CAD)
2025 AGM & Conference Welcome Reception & Dinner Guest	CAD \$139	Goods and Services Tax (5%)	CAD \$139
Total Goods and Services Tax 5%			CAD \$6.95
Total			CAD \$145.95
Amount Paid			0
Total Due			CAD \$145.95

Payment Options

[Pay Online](#) (Credit Card with Stripe)

Visit

Bill To: [REDACTED]

SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Invoice

Document Number Date
95671908 **21-May-2025**

Sales Order/PO No.
2025520161218896

Customer Ref./PO Date
20-May-2025

Delivery Number Date
85647763 **23-May-2025**

Order Number Date
34703928 **20-May-2025**

Customer Number/2nd Reference No.
[REDACTED] /

Originator/Telephone
[REDACTED] / **236-362-0012**

Page 1 of 1

Product #	Description	Quantity	Price/Unit	Amount	Tax
9910841002	PIN, LAPEL, DOGWOOD,	75 EA	1.59 /EA	119.25	PG
9910841017	PIN, LAPEL, BC/CANADA FLAG	200 EA	1.45 /EA	290.00	PG
Subtotal				409.25	
GST/HST # R107864738				20.46	
PST				28.65	
Total (CAD)				458.36	

To our valued customer, if you would like to expedite payment, please pay by credit card. VISA, Master Card and AMEX are accepted. Please call 250-952-4435.

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
King's Printer, P.O. Box 9451 Stn Prov Govt, Victoria BC V8W 9V7
A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONoured CHEQUE. NOTICE: TERMS NET 30 DAYS.
INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.



Invoice



Customer No.	Date	Ticket #
██████████	May 27, 2025	T1-163032

Room 149, Parliament Buildings
501 Belleville Street
Victoria, BC V8V 1X4 Canada
Ph: 250-356-8295
Fax: 250-356-5981
Email: Giftshop@leg.bc.ca
URL: www.leg.bc.ca

BILL TO:

SHEILA MALCOLMSON
NDP
NANAIMO
BC

PAY TO:

Parliamentary Education Office
via Docuware

Cust PO #:**Sls rep:****Ship date:****Location:** 01**Ship-via code:****Terms:** Net due in 30 days

Quantity	Item #	Description	Retail Price	Selling unit	Total
471	1-100187	certificate holder	1.41	EACH	664.11

Subtotal:	664.11
GST:	33.21
PST:	46.49
Total:	743.81

Tender:

A/R Charge 743.81

Net tender: 743.81

All proceeds of the Parliamentary Gift Shop support educational resources for British Columbian students.

Thank you for visiting the Legislative Assembly of B.C.
www.leg.bc.ca

Summary of Constituency Office Expense Receipts

Fiscal 2025/2026

Period: Quarter 1 - Apr. 1, 2025 to Jun. 30, 2025

Member Name: Malcolmson, Sheila

Expense Category: **Communications and Advertising**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$0.00
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$1,315.59</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$1,315.59</u></u>

Note 1

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from
Apr. 1, 2025 to Jun. 30, 2025

Note 3 This amount represents the sum of the Q4 ending balance plus the Q1 scanned receipts total above. This amount also equals the Q1 disclosure report for the period from
Apr. 1, 2025 to Jun. 30, 2025

Note 4 This disclosure expense category consists of the following accounts:

3475 Advertising
3476 Subscriptions/Memberships
3477 Website Maintenance/Design
-
-
-
-

Bill To

Sheila Malcolmson Mla
ATTN: Accounts Payable
495 Dunsmuir St # 401
Nanaimo, BC V9R 6B9

Advertiser

Sheila Malcolmson Mla
Brand Name: Sheila Malcolmson Mla
Account No: [REDACTED]
495 Dunsmuir St # 401
Nanaimo, BC V9R 6B9

Invoice Summary

Account No.	[REDACTED]
Invoice Date	31 Mar 2025
Amount Due	\$ 364.19
Payment Terms	Net 30 Days
GST REGISTRATION No.	R104728464

Billing Summary

Purchase Order #		Campaign Net Amount	\$ 346.85
Ordered By		Tax Amount: GST	\$ 17.34
Campaign Number	149005	Payments Applied	\$ 0.00
Description	International Women's Day	Payment Due Amount	\$ 364.19
Marketing Campaign			
Sales Rep	[REDACTED]		

Comments

If you are on automatic payment, your total amount due will be charged on April 07, 2025.

Please consider the environment when requesting mailed invoices and statements. If you wish to change to an emailed copy, please call 1-877-851-4540 or email Credit Support at: credit.support@blackpress.ca

Finance charge on accounts over 30 days is 2% monthly (24% annual) ± Invoice/Statement shall be deemed correct unless advised in writing within 30 days of billing date.
We warrant that the information shown on this invoice correctly describes the advertisement that was inserted in the edition of the publication specified.

----- PLEASE DETACH AND RETURN STUB WITH YOUR PAYMENT REMITTANCE -----



Black Press Media

Leading the future of community media

Account Number:	[REDACTED]
Invoice Number:	BPI273316
Invoice Date:	31 Mar 2025
Payment Due:	\$ 364.19

REMIT TO:

Black Press Group Ltd.
212 - 15288 54A Ave.
Surrey, B.C. V3S 6T4

BILL TO:

Sheila Malcolmson Mla
495 Dunsmuir St # 401
Nanaimo, BC V9R 6B9

To set up a pre-authorized withdrawal from your bank account: please call 1-877-851-4540 or e-mail Credit Support at: credit.support@blackpress.ca. For general Customer Service
Inquiries: 1-866-850-4463 or e-mail: ar@blackpress.ca. Access your invoices, tearsheets, make payments, or send us a message through our 24/7 customer portal at:
<https://bpm.navjagahub.com/Portal/Client/BPM/login.aspx>



Black Press Media

Leading the future of community media

Invoice Number:

BPI273316

Invoice Date:

31 Mar 2025

Print Line Items

Product Name	Line ID	Start Date	End Date	Description	Section	Actual Quantity	Price Per Insertion
Nanaimo News Bulletin - Display ROP	541111	5 Mar 2025	5 Mar 2025	1/4 Page - Horizontal (8C x 3) (BC)	Women's Day	---	\$ 346.85

PO #:

1/4 Page - Horizontal (8C x 3) (BC) (10.3333x3)

[Click Here For Tearsheet](#)

Tax Amount: \$ 17.34



Invoice

Date	Invoice #
2024-07-02	16067

Vancouver Island Publications Inc
5116 Broughton Place
Nanaimo, BC
V9T 6L4

PAID
2024-08-27

Invoice To

Sheila Malcomson MLA

P.O. No.

Terms

Description	Qty	Rate	Amount
1/8 page ad for the month of July GST On Sales	1	140.00 5.00%	140.00 7.00
We're BETTER for your BUDGET			
Enjoy the Summer!		Total	\$147.00
VI Publications operating as Nanaimo Magazine		Payments/Credits	-\$147.00
		Balance Due	\$0.00

We prefer direct deposit to
nanaimomagazine@shaw.ca, but accept credit
card and cheque. Call 250-585-2767

GST/HST No. 854722469



Member Name: Malcolmson, Sheila– MLA

Expense Description	FY26 CO Expense Accrual Reversal
Vendor	Legislative Assembly of BC
Amount	(\$3,500.00)
Explanation	FY26 CO Expense Accrual Reversal

Bill To

Sheila Malcolmson Mla
ATTN: Accounts Payable
495 Dunsmuir St # 401
Nanaimo, BC V9R 6B9

Advertiser

Sheila Malcolmson Mla
Brand Name: Sheila Malcolmson Mla
Account No: [REDACTED]
495 Dunsmuir St # 401
Nanaimo, BC V9R 6B9

Invoice Summary

Account No.	[REDACTED]
Invoice Date	30 Apr 2025
Amount Due	\$ 249.74
Payment Terms	Net 30 Days
GST REGISTRATION No.	R104728464

Billing Summary

Purchase Order #		Campaign Net Amount	\$ 237.85
Ordered By		Tax Amount: GST	\$ 11.89
Campaign Number	155959	Payments Applied	\$ 0.00
Description	Cancer Awareness	Payment Due Amount	\$ 249.74
Marketing Campaign			
Sales Rep	[REDACTED]		

Comments

If you are on automatic payment, your total amount due will be charged on May 05,2025.

Please consider the environment when requesting mailed invoices and statements. If you wish to change to an emailed copy, please call 1-877-851-4540 or email Credit Support at: credit.support@blackpress.ca

Finance charge on accounts over 30 days is 2% monthly (24% annual) † Invoice/Statement shall be deemed correct unless advised in writing within 30 days of billing date.
We warrant that the information shown on this invoice correctly describes the advertisement that was inserted in the edition of the publication specified.

----- PLEASE DETACH AND RETURN STUB WITH YOUR PAYMENT REMITTANCE -----



Black Press Media

Leading the future of community media

Account Number:	[REDACTED]
Invoice Number:	BPI284898
Invoice Date:	30 Apr 2025
Payment Due:	\$ 249.74

REMIT TO:

Black Press Group Ltd.
212 - 15288 54A Ave.
Surrey, B.C. V3S 6T4

BILL TO:

Sheila Malcolmson Mla
495 Dunsmuir St # 401
Nanaimo, BC V9R 6B9

To set up a pre-authorized withdrawal from your bank account: please call 1-877-851-4540 or e-mail Credit Support at: credit.support@blackpress.ca. For general Customer Service
Inquiries: 1-866-850-4463 or e-mail: ar@blackpress.ca. Access your invoices, tearsheets, make payments, or send us a message through our 24/7 customer portal at:
<https://bpm.navjagahub.com/Portal/Client/BPM/login.aspx>



Black Press Media

Leading the future of community media

Invoice Number:

BPI284898

Invoice Date:

30 Apr 2025

Print Line Items

Product Name	Line ID	Start Date	End Date	Description	Section	Actual Quantity	Price Per Insertion
Nanaimo News Bulletin - Display ROP	565899	9 Apr 2025	9 Apr 2025	Eighth Page 4C x 3	Cancer Awareness	---	\$ 237.85

PO #:

1/8 Page - Horizontal (4C x 3) (BC) (5.1111x3)

[Click Here For Tearsheet](#)

Tax Amount: \$ 11.89



Invoice

Vancouver Island Publications Inc
5116 Broughton Place
Nanaimo, BC
V9T 6L4

Date	Invoice #
2025-04-01	16702

Invoice To

Sheila Malcomson MLA
105 - 495 Dunsmuir St
Nanaimo
V9R 6B9

P.O. No.

Terms

Description	Qty	Rate	Amount
1/8 page ad for the month of April GST On Sales	1	145.00 5.00%	145.00 7.25
We're BETTER for your BUDGET			
Have a wonderful Easter		Total	\$152.25
VI Publications operating as Nanaimo Magazine		Payments/Credits	\$0.00
		Balance Due	\$152.25

We prefer direct deposit to
nanaimomagazine@shaw.ca, but accept credit
card and cheque. Call 250-585-2767

GST/HST No. 854722469



Member Name: Malcolmson, Sheila– MLA

Expense Description	FY26 CO Expense Accrual
Vendor	Legislative Assembly of BC
Amount	\$3,500.00
Explanation	FY26 CO Expense Accrual

**Cowichan Green Community Society**

360 Duncan St.
Duncan, BC V9L 3W4
(250) 748-8506

Invoice

Date	Invoice #
2025-04-15	240275

Invoice To

Sheila Malcomson
Attn: [REDACTED]
#105 - 495 Dunsmuir St.
Nanaimo, BC
V9R 6B9

Month/Edition	Terms
Spring 2025	Net 30

Item	Description	Qty	Rate	Tax	Amount
IFGM 1/8 Page Ad - 1 or 2 i...	1/8 Page in the in the Island Farm & Garden Magazine		169.00	G	169.00

<p>Thank you. Your purchase directly funds locally-focused programs that make our home a more sustainable place to eat, live, work, & play</p> <p><u>Payment Methods:</u></p> <p>Cheque Payable to: Cowichan Green Community Society</p> <p>Debit / Creditcard / Cash Visit the reFRESH Marketplace Monday to Saturday</p> <p>E-transfer [REDACTED]</p> <p>GST/HST No. 857532501 www.cowichangreencommunity.org</p>	Subtotal		\$169.00
	GST/HST		\$8.45
	Total		\$177.45
	Payments / Credits		\$0.00
	Balance Due		\$177.45

Invoice

Vancouver Island Publications Inc
 5116 Broughton Place
 Nanaimo, BC
 V9T 6L4

Date	Invoice #
2025-05-01	16827

Invoice To

Sheila Malcomson MLA
 105 - 495 Dunsmuir St
 Nanaimo
 V9R 6B9

P.O. No.

Terms

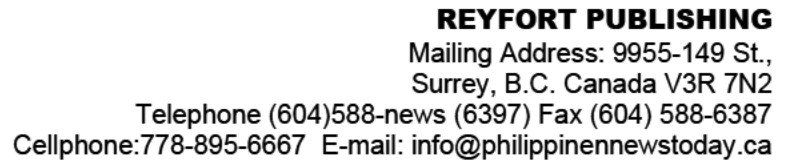
Description	Qty	Rate	Amount
1/8 page ad for the month of May GST On Sales	1	145.00 5.00%	145.00 7.25
We're BETTER for your BUDGET			
Enjoy the Spring!		Total	\$152.25

VI Publications operating as
 Nanaimo Magazine

We prefer direct deposit to
 nanaimomagazine@shaw.ca, but accept credit
 card and cheque. Call 250-585-2767

Payments/Credits	\$0.00
Balance Due	\$152.25

GST/HST No. 854722469



Date: June 12, 2025

[illegible]

It pays to advertise. Call Philippine News Today at (604) 588-6397...NOW!

Nuu-chah-nulth Tribal Council
PO BOX 1383
Port Alberni, BC
V9Y 7M2

INVOICE

Telephone: (250) 724-5757
Fax: (250) 723-0463



SOLD TO ND BC Government Caucus
166 East Annex
501 Belleview St
Victoria, BC V8V 1X4

NUMBER	PAGE
10210	1
DATE	
06-12-2025	

		Due Upon Receipt

	DESCRIPTION		AMOUNT
Ha-shilth-sa Advertising	Issue: June 12, 2025 Full page colour P. 2		\$950.00

Please include invoice # on cheque and a copy of any adjusted invoices.

GST Registration No: R107789695

TOTAL

\$950.00

CO paid \$33.93

Summary of Constituency Office Expense Receipts

Fiscal 2025/2026

Period: Quarter 1 - Apr. 1, 2025 to Jun. 30, 2025

Member Name: Malcolmson, Sheila

Expense Category: **Office Supplies**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$0.00
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$564.94</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$564.94</u></u>

Note 1

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from
Apr. 1, 2025 to Jun. 30, 2025

Note 3 This amount represents the sum of the Q4 ending balance plus the Q1 scanned receipts total above. This amount also equals the Q1 disclosure report for the period from
Apr. 1, 2025 to Jun. 30, 2025

Note 4 This disclosure expense category consists of the following accounts:

- 3480 Courier/Postage
- 3481 Office Supplies
- 3482 Office Equipment/Furniture (non-furniture allowance)
-
-
-
-



Ministry of Citizens' Services
BC Mail Plus
PO Box 9453 Stn Prov Govt
Victoria BC V8W 9V7
Ph:250-952-5102 F:250-952-5117
Email: BCMPACCT@Victoria1.gov.bc.ca

Bill To: [REDACTED]

SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Invoice

Document Number Date
95643871 **31-Mar-2025**

Customer Number/2nd Reference No.
[REDACTED] /

AMOUNT OF PAYMENT \$

Page 1 of 1

Please keep the bottom portion for your records and return the top portion with your payment

ShipTo [REDACTED]		Invoice # 95643871		Bill To [REDACTED]		Invoice Date 2025.03.31	
Product #	Description	Quantity		Price/Unit		Amount	Tax
7777000600	Parcels Mailed	1	EA	18.43	/EA	18.43	G
	Fuel Surcharge %			26.13	%	4.82	
7777000800	Packages Mailed	1	EA	9.19	/EA	9.19	G
7777003902	Rush & Trace	1	EA			20.30	G
Subtotal						52.74	
GST/HST # R107864738 5.000 %						52.74	2.64
Total (CAD)						55.38	

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
King's Printer, P.O. Box 9451 Stn Prov Govt, Victoria, BC, V8W 9V7

A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONoured CHEQUE. NOTICE: TERMS NET 30 DAYS.
INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.

**Madill - The Office Company**

P. O. Box 1240
Ladysmith, BC, V9G 1A8
Phone:(877)527-2003
Fax:(866)754-1856
WEB site: www.gomadill.com
E-mail: sales@gomadill.com
GST Registration # 873366710
E.Madill Office Company (2001) Ltd.

Invoice No.**2832974**

Print Date: 09-Apr-25
Time: 6:25 AM

Date	Due Date
09-Apr-25	09-May-25
Date Shipped	Page
	1

Bill To:

Sheila Malcolmson MLA
Attn: [REDACTED]
105 - 495 Dunsmuir Street
Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
Email: Sheila.malcolmson.mla@leg.bc.ca
Tax Exempt:

Ship To:

Sheila Malcolmson MLA
105 - 495 Dunsmuir Street
Nanaimo BC V9R 6B9

Order Origin Order Taken By
Due to stock [REDACTED]

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Salesperson
[REDACTED]	Customer		2498023		0	-SOUTH -
Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
04GT140	KIND BARS, CARAMEL ALMOND AND SEA SALT, 40 G, 12 BARS/BX - INDIVIDUALLY WRAPPED, GLUTEN-FREE - CARAM	1.00	1.00	0.00	\$21.59	\$21.59 GP

Notes:

Attn: Lucy
Apr 10 ok

SUBTOTAL: \$21.59
GST: \$1.08
PST: \$1.51

TOTAL: **\$24.18**
Canadian Dollar

X: _____

**Madill - The Office Company**

P. O. Box 1240
Ladysmith, BC, V9G 1A8
Phone:(877)527-2003
Fax:(866)754-1856
WEB site: www.gomadill.com
E-mail: sales@gomadill.com
GST Registration # 873366710
E.Madill Office Company (2001) Ltd.

Print Date: 09-Apr-25

Time: 7:02 AM

Invoice No.**2832990**

Date	Due Date
09-Apr-25	09-May-25

Date Shipped	Page
	1

Bill To:

Sheila Malcolmson MLA
Attn: [REDACTED]
105 - 495 Dunsmuir Street
Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
Email: Sheila.malcolmson.mla@leg.bc.ca

Tax Exempt:

Ship To:

Sheila Malcolmson MLA
105 - 495 Dunsmuir Street
Nanaimo BC V9R 6B9

Order Origin**Order Taken By**

Due to stock

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Salesperson
[REDACTED]	Customer		2498024		0	-SOUTH-

Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
01GT189	UNILEVER SOFT DRINKS, LEMONADE ICED TEA, 355 ML, CASE OF 12 - READY-TO-DRINK - 355 ML - 12 / CASE BL	1.00	1.00	0.00	\$10.99	\$10.99 GP

Notes:

Attn: Lucy

Apr 10 ok

SUBTOTAL: \$10.99**GST:** \$0.55**PST:** \$0.77**TOTAL:** **\$12.31****Canadian Dollar**

X: _____

G - GST/HST, P - PST, R - Recycling fee

Print Date: 09-Apr-25

Time: [REDACTED]

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 Fax:(866)754-1856
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 E-mail: sales@gomadill.com
 GST Registration # 873366710
 E.Madill Office Company (2001) Ltd.

Invoice No.

2834206

Print Date: 11-Apr-25
 Time: 6:36 AM

Date	Due Date
11-Apr-25	11-May-25
Date Shipped	Page
	1

Bill To:

Sheila Malcolmson MLA
 Attn: [REDACTED]
 105 - 495 Dunsmuir Street
 Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
 Email: Sheila.malcolmson.mla@leg.bc.ca

Tax Exempt:

Ship To:

Sheila Malcolmson MLA
 105 - 495 Dunsmuir Street
 Nanaimo BC V9R 6B9

Order Origin

Order Taken By

Due to stock

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Salesperson
[REDACTED]	Customer		2498022		0	-SOUTH -

Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
02GT165	PRINGLES GRAB & GO STACK SOUR CREAM & ONION FLAVOUR POTATO CHIPS - SOUR CREAM, ONION - 1 SERVING CAN	1.00	1.00	0.00	\$14.54	\$14.54 GP

Fuel Surcharge: \$1.00

Notes:

Attn: Lucy

CGY item
 Apr 9 ok

SUBTOTAL: \$15.54

GST: \$0.78

PST: \$1.09

TOTAL: \$17.41

Canadian Dollar

X: _____

G - GST/HST, P - PST, R - Recycling fee

Print Date: 11-Apr-25

Time: [REDACTED]

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Phone: (877) 527-2003
Fax: (866) 754-1856
WEB site: www.gomadill.com
E-mail: sales@gomadill.com
GST Registration # 873366710
E. Madill Office Company (2001) Ltd.

Invoice No.

2835086

Print Date: 15-Apr-25

Time: 6:05 AM

Date	Due Date
15-Apr-25	15-May-25
Date Shipped	Page
	1

Bill To:

Sheila Malcolmson MLA
Attn: XXXXXXXXXX
105 - 495 Dunsmuir Street
Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
Email: Sheila.malcolmson.mla@leg.bc.ca

Tax Exempt:

Ship To:

Sheila Malcolmson MLA
105 - 495 Dunsmuir Street
Nanaimo BC V9R 6B9

Order Origin

Order Taken By

Online

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Salesperson
XXXXXXXXXX	Customer		2502521		0	-SOUTH -
Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
07G132	LIFE SAVERS WINT O GREEN MINT - WINTERGREEN - INDIVIDUALLY WRAPPED - 2.47 OZ (70 G) - 1 UNIT	4.00	4.00	0.00	\$4.19	\$16.76 G
22G100	NEILSON MILK - 1 L / BOTTLE - 1 / UNIT	1.00	1.00	0.00	\$6.49	\$6.49
BPS00FK	KRAFT COFFEE SLEEVE FOR 12/16 OZ 100/PACK - 100 / PACK - BROWN - KRAFT PAPER KRAFT COFFEE SLEEVES FO	1.00	1.00	0.00	\$4.99	\$4.99 GP
301400	MOTHER PARKERS SUGAR IN SHAKER CANISTER - 570 G - 1 EACH	1.00	1.00	0.00	\$5.81	\$5.81
02G164	PRINGLES GRAB & GO POTATO CHIP - ORIGINAL - 37 G - 12 / CARTON	1.00	1.00	0.00	\$14.54	\$14.54 GP
OMC9480	GRAND & TOY SELF-ADHESIVE BUBBLE MAILERS, KRAFT, #4, 9 1/2" X 13 5/8", 25/CT - MAILING/SHIPPING -	1.00	1.00	0.00	\$26.99	\$26.99 GP
366120HC	CARNATION RICH AND CREAMY HOT CHOCOLATE, 6-PACK, 50X19G EACH - READY-TO- DRINK - 0.67 OZ (19 G) - 50	1.00	1.00	0.00	\$24.24	\$24.24
3066PG	ALWAYS ULTRA THIN REGULAR PADS WITH WINGS - WITH WINGS - REGULAR - 36 / PACK - ABSORBENT, ANTI-LEAK,	1.00	1.00	0.00	\$15.19	\$15.19
EMZ17072	EMPACK CLEANING KIT - FOR DISPLAY SCREEN, NOTEBOOK, PDA, GPS NAVIGATION SYSTEM, GAMING CONSOLE, MOBI	1.00	1.00	0.00	\$11.09	\$11.09 GP
ISL CADURY BAR	PROMO ITEM ON ORDERS \$150 OR MORE	1.00	1.00	0.00	\$0.00	\$0.00 G

G - GST/HST, P - PST, R - Recycling fee

Print Date: 15-Apr-25

Time: XXXXXXXXXX

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THE OFFICE COMPANY

Madill - The Office Company

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Ladysmith, BC, V9G 1A8
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Fax: (866) 754-1856
WEB site: www.gomadill.com
E-mail: sales@gomadill.com
GST Registration # 873366710
E.Madill Office Company (2001) Ltd.

Print Date: 15-Apr-25

Time: 6:05 AM

Invoice No.

2835086

Date	Due Date
15-Apr-25	15-May-25
Date Shipped	Page
	2

Bill To:

Sheila Malcolmson MLA
Attn: [REDACTED]
105 - 495 Dunsmuir Street
Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
Email: Sheila.malcolmson.mla@leg.bc.ca

Tax Exempt:

Ship To:

Sheila Malcolmson MLA
105 - 495 Dunsmuir Street
Nanaimo BC V9R 6B9

Order Origin

Online

Order Taken By

[REDACTED]

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Salesperson
[REDACTED]	Customer		2502521		0	-SOUTH -

Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
					Fuel Surcharge:	\$1.00

Notes:

Attn: [REDACTED]

SUBTOTAL: \$127.10
GST: \$3.77
PST: \$4.10

TOTAL: \$134.97

Canadian Dollar

X: _____

2 Box

**Madill - The Office Company**

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Ladysmith, BC, V9G 1A8
Phone:(877)527-2003
Fax:(866)754-1856
WEB site: www.gomadill.com
E-mail: sales@gomadill.com
GST Registration # 873366710
E.Madill Office Company (2001) Ltd.

Print Date: 30-Apr-25
Time: 18:29 PM

Invoice No.**2837222**

Date	Due Date
22-Apr-25	22-May-25

Date Shipped
17-Apr-25

Bill To:

Sheila Malcolmson MLA
Attn: [REDACTED]
105 - 495 Dunsmuir Street
Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
Email: Sheila.malcolmson.mla@leg.bc.ca
Tax Exempt:

Ship To:

Sheila Malcolmson MLA
105 - 495 Dunsmuir Street
Nanaimo BC V9R 6B9

Order Origin	Order Taken By
Due to stock	[REDACTED]

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Representative
[REDACTED]	Customer		2502575		0	-SOUTH -

Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
11090992	NESTLE ENGLISH BREAKFAST TEA BLACK TEA - BLACK TEA - 0.1 OZ PER BAG - 24 TEABAG - 24 / BOX	2.00	2.00	0.00	\$8.49	\$16.98
PG00857	DAWN PLATINUM DISHWASHING LIQUID, FRESH RAIN - FOR RESIDENTIAL, COMMERCIAL, HAND, KITCHEN, SINK, DIS	1.00	1.00	0.00	\$16.49	\$16.49 GP

Fuel Surcharge: \$1.00

Notes:

Attn: [REDACTED]

CGY item
Apr 30

SUBTOTAL: \$34.47

GST: \$0.87

PST: \$1.22

TOTAL: **\$36.56**

X: _____

Canadian Dollar

G - GST/HST, P - PST, R - Recycling fee

Print Date: 30-Apr-25

Time: [REDACTED]

Page: 10

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 Fax: (866) 754-1856
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 E-mail: sales@gomadill.com
 GST Registration # 873366710
 E.Madill Office Company (2001) Ltd.

Invoice No.

2830528

Print Date: 30-Apr-25

Time: [REDACTED]

Date	Due Date
03-Apr-25	03-May-25

Date Shipped
03-Apr-25

Bill To:

Sheila Malcolmson MLA
 [REDACTED]
 105 - 495 Dunsmuir Street
 Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
 Email: Sheila.malcolmson.mla@leg.bc.ca

Tax Exempt:

Ship To:

Sheila Malcolmson MLA
 105 - 495 Dunsmuir Street
 Nanaimo BC V9R 6B9

Order Origin Online Order Taken By [REDACTED]

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Representative
[REDACTED]	Customer		2497767		0	-SOUTH-

Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
366120HC	CARNATION RICH AND CREAMY HOT CHOCOLATE, 6-PACK, 50X19G EACH - READY-TO-DRINK - 0.67 OZ (19 G) - 50	2.00	2.00	0.00	\$24.24	\$48.48
07GT132	LIFE SAVERS WINT O GREEN MINT - WINTERGREEN - INDIVIDUALLY WRAPPED - 2.47 OZ (70 G) - 1 UNIT	2.00	2.00	0.00	\$4.19	\$8.38 G
07GT133	STORCK CANDY - CARAMEL - INDIVIDUALLY WRAPPED - 900 G - 1 UNIT	1.00	1.00	0.00	\$14.99	\$14.99 G
07GT130	STORCK CANDY - CARAMEL - INDIVIDUALLY WRAPPED - 128 G - 1 UNIT	4.00	4.00	0.00	\$3.99	\$15.96 G
07GT127	RIESEN CANDY - CARAMEL - INDIVIDUALLY WRAPPED - 245 G - 1 / UNIT	2.00	2.00	0.00	\$5.49	\$10.98 G
VP01CO110	COCA-COLA SOFT DRINKS, REGULAR, 355 ML, 24/CT - READY-TO-DRINK - 355 ML - 24 / CARTON 355 ML PER CAN	1.00	1.00	0.00	\$19.99	\$19.99 GP
OMC99478	GRAND & TOY SELF-ADHESIVE BUBBLE MAILERS, KRAFT, #2, 8 1/2" X 11 1/8", 25/CT - BUBBLE/SHIPPING -	1.00	1.00	0.00	\$19.99	\$19.99 GP
45388	HILROY FAT LIL FIVE STAR NOTEBOOK - 400 PAGES - SPIRAL - 4 1/8" (104.78 MM) X 5 1/2" (139.70 MM) S	2.00	2.00	0.00	\$4.74	\$9.48 GP
13402	HILROY EXECUTIVE COIL FIVE SUBJECT NOTEBOOK - 300 SHEETS - WIRE BOUND - 0.28" (7 MM) RULED - 6" (1	1.00	1.00	0.00	\$6.10	\$6.10 GP

G - GST/HST, P - PST, R - Recycling fee

Print Date: 30-Apr-25

Time: [REDACTED]

Page: 1

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 Fax:(866)754-1856
 WEB site: www.gomadill.com
 E-mail: sales@gomadill.com
 GST Registration # 873366710
 E.Madill Office Company (2001) Ltd.

Invoice No.

2830528

Print Date: 30-Apr-25

Time: [REDACTED]

Date	Due Date
03-Apr-25	03-May-25

Date Shipped
03-Apr-25

Bill To:

Sheila Malcolmson MLA
 [REDACTED]
 105 - 495 Dunsmuir Street
 Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
 Email: Sheila.malcolmson.mla@leg.bc.ca

Tax Exempt:

Ship To:

Sheila Malcolmson MLA
 105 - 495 Dunsmuir Street
 Nanaimo BC V9R 6B9

Order Origin Online
 Order Taken By [REDACTED]

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Representative
[REDACTED]	Customer		2497767		0	-SOUTH -

Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
13111	HILROY COIL THREE SUBJECT BOOK - 108 PAGES - WIRE BOUND - 0.28" (7 MM) RULED - RULED MARGIN - 8" (3.00	3.00	0.00	\$4.16	\$12.48 GP
60061	SEAL-IT TRANSPARENT TAPE - 36 YD (32.9 M) LENGTH X 0.75" (19.1 MM) WIDTH - 1" CORE - GLOSSY - TRAN	1.00	1.00	0.00	\$16.48	\$16.48 GP
KIRKPAPTOWEL	PAPER TOWEL **160 SHEETS/ROLL	1.00	1.00	0.00	\$31.99	\$31.99 GP
04GT149	NUTRI-GRAIN APPLE CINNAMON CEREAL BARS - INDIVIDUALLY WRAPPED - APPLE CINNAMON - 37 G - 16 / BOX	1.00	1.00	0.00	\$13.99	\$13.99 GP
02GT164	PRINGLES GRAB & GO POTATO CHIP - ORIGINAL - 37 G - 12 / CARTON	1.00	1.00	0.00	\$14.54	\$14.54 GP
17GT122	CLOVER LEAF CRACKER - TRADITIONAL - 3.49 OZ (99 G) - 1 / UNIT	4.00	4.00	0.00	\$3.49	\$13.96 GP
17GT119-0	PEPSI OATMEAL - MAPLE & BROWN SUGAR - 48 G - 12 / CARTON	1.00	1.00	0.00	\$23.99	\$23.99 GP

G - GST/HST, P - PST, R - Recycling fee

Print Date: 30-Apr-25

Time: [REDACTED]

Page: 2

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Fax:(866)754-1856
WEB site: www.gomadill.com
E-mail: sales@gomadill.com
GST Registration # 873366710
E.Madill Office Company (2001) Ltd.

Print Date: 30-Apr-25

Time: [REDACTED]

Invoice No.**2830528**

Date	Due Date
03-Apr-25	03-May-25

Date Shipped

03-Apr-25	
-----------	--

Bill To:

Sheila Malcolmson MLA
[REDACTED]
105 - 495 Dunsmuir Street
Nanaimo, BC V9R 6B9

Phone: (236) 362-0012 Fax:
Email: Sheila.malcolmson.mla@leg.bc.ca
Tax Exempt:

Ship To:

Sheila Malcolmson MLA
105 - 495 Dunsmuir Street
Nanaimo BC V9R 6B9

Order Origin

Online

Order Taken By

[REDACTED]

Customer #	Terms	Ship Method	Our Sales Order #	Customer P.O. #	Reference #	Representative
[REDACTED]	Customer		2497767		0	-SOUTH -

Part #	Description	Ordered	Shipped	Backordered	Unit Price	Extended
ISL CADBURY BAR	PROMO ITEM ON ORDERS \$150 OR MORE	1.00	1.00	0.00	\$0.00	\$0.00 G

Fuel Surcharge: \$1.00

Notes:

Attn: Kirsten

SUBTOTAL: \$282.78
GST: \$11.72
PST: \$12.88

TOTAL: **\$307.38**

X: _____

Canadian Dollar

CO paid \$264.83

G - GST/HST, P - PST, R - Recycling fee

Print Date: 30-Apr-25

Time: [REDACTED]

Page: 3

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COLUMBIA

Ministry of Citizens' Services
BC Mail Plus
PO Box 9453 Stn Prov Govt
Victoria BC V8W 9V7
Ph:250-952-5102 F:250-952-5117
Email: BCMPACCT@Victoria1.gov.bc.ca

Bill To: [REDACTED]

SHEILA MALCOLMSON, MLA
NANAIMO CONSTITUENCY OFFICE
105-495 DUNSMUIR ST
NANAIMO BC V9R 6B9

Invoice

Document Number Date
95662460 **30-Apr-2025**

Customer Number/2nd Reference No.
[REDACTED] /

AMOUNT OF PAYMENT \$

Page 1 of 1

Please keep the bottom portion for your records and return the top portion with your payment

ShipTo	[REDACTED]	Invoice #	95662460	Bill To	[REDACTED]	Invoice Date	2025.04.30
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Product #	Description	Quantity	Price/Unit	Amount	Tax
7777000800	Packages Mailed	2 EA	9.19 /EA	18.38	G

Subtotal				18.38
GST/HST # R107864738	5.000 %	18.38		0.92
Total (CAD)				19.30

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
King's Printer, P.O. Box 9451 Stn Prov Govt, Victoria, BC, V8W 9V7

A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONOURD CHEQUE. NOTICE: TERMS NET 30 DAYS.
INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.

Summary of Constituency Office Expense Receipts

Fiscal 2025/2026

Period: Quarter 1 - Apr. 1, 2025 to Jun. 30, 2025

Member Name: Malcolmson, Sheila

Expense Category: **Travel**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$0.00
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u> </u>
Balance at End of Current Reporting Period:	Note 3	<u><u> </u></u>

Note 1

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from
Apr. 1, 2025 to Jun. 30, 2025

Note 3 This amount represents the sum of the Q4 ending balance plus the Q1 scanned receipts total above. This amount also equals the Q1 disclosure report for the period from
Apr. 1, 2025 to Jun. 30, 2025

Note 4 This disclosure expense category consists of the following accounts:

- 3485 In-Constituency Staff Travel
- 3486 Out-of-Constituency Staff Travel
-
-
-
-
-

Summary of Constituency Office Expense Receipts

Fiscal 2025/2026

Period: Quarter 1 - Apr. 1, 2025 to Jun. 30, 2025

Member Name: Malcolmson, Sheila

Expense Category: **Other Office Expenses**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$0.00
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$723.95</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$723.95</u></u>

Note 1

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from
Apr. 1, 2025 to Jun. 30, 2025

Note 3 This amount represents the sum of the Q4 ending balance plus the Q1 scanned receipts total above. This amount also equals the Q1 disclosure report for the period from
Apr. 1, 2025 to Jun. 30, 2025

Note 4 This disclosure expense category consists of the following accounts:
3490 Miscellaneous Expenses/Liscenses
3491 Consultants/Contractors
3492 Janitorial/Repairs/Maintenance
3493 Security
3494 Utilities
3495 Cell Phone/Cable
3496 Meals/Hospitality fo Staff Members



Member Name: Malcolmson, Sheila MLA

Description	Internal Recording of Expenses
Vendor	Internal
Amount	\$70.62 + \$512.09 + \$70.62
Explanation	Financial Services has confirmed that the expense was incurred by the member as per the review of the supporting documents provided.



Member Name: Malcolmson, Sheila MLA

Description	Internal Recording of Expenses
Vendor	Internal
Amount	\$70.62
Explanation	Financial Services has confirmed that the expense was incurred by the member as per the review of the supporting documents provided.