



### **MLA Travel Expenses**

**Paid in the period April 1, 2022 to March 31, 2023**

For Members of Cabinet (the Premier, Ministers and Ministers of State), most travel expense claims are processed by the Ministry of Finance and this information is available on the Province of British Columbia [website](#). Occasionally, however, Members of Cabinet may need to submit travel expense claims (e.g. for Accompanying Person travel) to the Legislative Assembly of BC and in these cases redacted receipts will be included with the disclosure reports.

GST input tax credits are not included in the amounts of the travel expenses in this report and therefore, the amounts of the travel expenses in receipts do not agree to the amounts of the travel expenses in this report.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

<b>MLA NAME:</b> Melanie Mark		<b>CONSTITUENCY:</b> Vancouver-Mount Pleasant	
<b>TRAVEL BY:</b> (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS)		<b>SPOUSE/DEPENDENT</b> <input type="checkbox"/>	<b>CONSTIT.ASSISTANT</b> <input type="checkbox"/>
<b>TRIP DETAILS:</b>			
<b>TRAVEL FROM:</b> Vancouver		<b>TO:</b> Victoria	<b>RETURN TRIP</b> <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		<b>DATES INCLUDING STARTING AND ENDING LOCATION</b>	<b>AMOUNT CLAIMED</b>
<b>MILEAGE (\$55/KM)</b>	27.2 KMS	<del>Travel from home to Helijet Sept 26<sup>th</sup> 13.6km</del> Travel from Helijet to home Sept 27 <sup>th</sup> 13.6km	<del>\$15.50</del> 7.75
<b>MILEAGE (\$55/KM)</b>	.57 KMS	Jan 27	\$
Helijet Vancouver to Victoria Jan 25 <sup>th</sup> Helijet Victoria to Vancouver Jan 27 <sup>th</sup>			\$790.00
<b>OTHER EXPENSES:</b> Stayed a personal residence Wednesday Jan 25 <sup>th</sup> and Thursday Jan 27 <sup>th</sup>			\$67.18
Taxi Jan 25, 2023 to Helijet 33.70 Taxi Jan 27, 2023 to Helijet 10.70			\$44.40
<b>PER DIEM:</b> Jan 25 <sup>th</sup> lunch and dinner Jan 26 <sup>th</sup> – full day Jan 27 <sup>th</sup> – breakfast and lunch			\$149.00
<b>TOTAL AMOUNT CLAIMED</b>			<del>\$1066.08</del> 1058.33

**\*\*PLEASE ATTACH ALL RECEIPTS\*\***

**From:** passengerservices@helijet.com  
**Sent:** January 25, 2023  
**To:** [REDACTED]  
**Subject:** Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, [Helijet Charters](#) and our new partner [BLADE](#), can also assist you in coordinating your custom charter for business or pleasure?*

### Customer Information

<b>Account</b>	Customer #	[REDACTED]
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

### Booking # [REDACTED]

Wednesday, January 25, 2023

Invoice #667948

[REDACTED]	FARE-YWH-FULL-2022	\$376.19
	+ GST	\$18.81

Departure:

[REDACTED] /ancouver Harbour

» [Directions](#)

Billing	\$376.19
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Taxes	\$18.81
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**Arrival:**

Victoria Harbour

» Directions

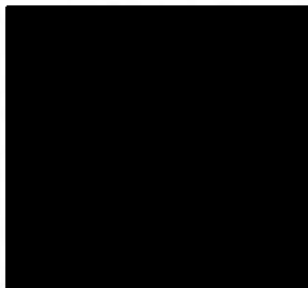
35 minutes

Confirmed

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)



Grand Total \$395.00

Mastercard \$395.00

Date / Time January 25, 2023 @

Summary \*\*\*\* \* [redacted]

Expiration [redacted]

Authorization 053040

**FARE RULES:**

Available for adult passengers aged 13-64 years & unaccompanied minors. Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

\*\*\*HELIJET FARE INCLUDE\*\*\*

**BAGGAGE:**

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

**PARKING:**

Complimentary parking (maximum, 7 days) in designated spots when registering your license plate at check-in, ask a Helijet



**From:** passengerservices@helijet.com  
**Sent:** January 30, 2023  
**To:**  
**Subject:** Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Did you know, in addition to our daily scheduled flights, [Helijet Charters](#) and our new partner [BLADE](#), can also assist you in coordinating your custom charter for business or pleasure?

### Customer Information

<b>Account</b>	Customer #	
	Name	Melanie Mark
	Company	Ministry Of Tourism Arts Culture & Sport

### Booking #

Friday, January 27, 2023

Invoice #667949

FARE-YWH-FULL-2022	\$376.19
+ GST	\$18.81

**Departure:**

Victoria Harbour

» [Directions](#)

Billing	\$376.19
Taxes	\$18.81

**Arrival:**

████████ Vancouver Harbour

» [Directions](#)

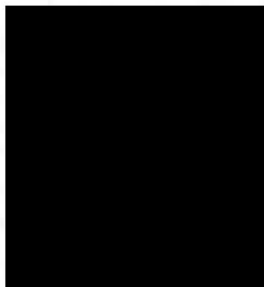
**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

**Melanie Mark, Female**

[Add to Calendar](#)



**Grand Total** **\$395.00**

**Mastercard** **\$395.00**

Date / Time January 27, 2023 @ ██████████

Summary \*\*\*\* \* \* \* \* \* ██████████

Expiration ██████████

Authorization 063124

**FARE RULES:**

Available for adult passengers aged 13-64 years & unaccompanied minors. Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

**\*\*\*HELIJET FARE INCLUDE\*\*\***

**BAGGAGE:**

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

**PARKING:**

Complimentary parking (maximum, 7 days) in designated spots when registering your license plate at check-in, ask a Helijet

BONNY'S TAXI B60A  
5759 SIDLEY STREET  
BURNABY BC

CARD \*\*\*\*\* [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2023/01/25  
TIME 2393 [REDACTED]  
CLERK ID 01  
RECEIPT NUMBER  
C85034649-001-379-005-0

-----  
PURCHASE  
AMOUNT \$33.70  
TIP [REDACTED]  
TOTAL [REDACTED]  
-----

Mastercard  
A0000000041010  
CC0B00EA3418078A  
0000008000-E800  
8B5380D27DFD39AF

**APPROVED**

AUTH# 033296 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

BONNY'S TAXI B60A  
5759 SIDLEY STREET  
BURNABY BC

CARD \*\*\*\*\* [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2023/01/25  
TIME 2393 [REDACTED]  
CLERK ID 01  
RECEIPT NUMBER  
C85034649-001-379-005-0

-----  
PURCHASE  
AMOUNT \$33.70  
TIP [REDACTED]  
TOTAL [REDACTED]  
-----

Mastercard  
A0000000041010  
CC0B00EA3418078A  
0000008000-E800  
8B5380D27DFD39AF

**APPROVED**

AUTH# 033296 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

VICTORIA, BC V8W 1R9

250 281 2222

<http://www.yellowcabofvictoria.com>

Transaction 005908

Total \$10.70

CREDIT CARD SALE \$10.70

MASTERCARD [REDACTED]

Retain this copy for statement

27 Jan. 2023 [REDACTED]

\$10.70 | Method: EMV

Mastercard XXXXXXXX [REDACTED]

MFI ANIF MARK

Reference ID: 302700506317

Auth ID: 097723

MID: \*\*\*\*\*0163

AID: A0000000041010

AthNtwkNm: MASTERCARD

PIN VERIFIED

Thanks for call Yellow cab

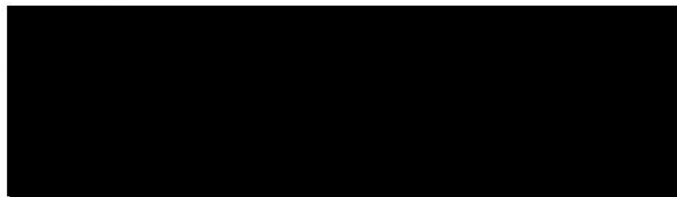
Victoria

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

<b>MLA NAME:</b> MELANIE MARK		<b>CONSTITUENCY:</b> VANCOUVER - MOUNT PLEASANT	
<b>TRAVEL BY:</b> (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) [REDACTED]		<b>SPOUSE/DEPENDENT</b> <input type="checkbox"/>	<b>CONSTIT.ASSISTANT</b> <input checked="" type="checkbox"/>
<b>TRIP DETAILS:</b> HOTEL + PER DIEM PAID BY [REDACTED]			
<b>TRAVEL FROM:</b> VANCOUVER		<b>TO:</b> VICTORIA	<b>RETURN TRIP</b> <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		<b>DATES INCLUDING STARTING AND ENDING LOCATION</b>	<b>AMOUNT CLAIMED</b>
<b>MILEAGE</b> (\$ .55/KM)	KMS		\$
<b>MILEAGE</b> (\$ .55/KM)	KMS		\$
<b>AIRFARE/FERRY:</b>			\$
<b>OTHER EXPENSES:</b>			\$
<b>HOTEL:</b> [REDACTED] ONE NIGHT - FEB. 21 - FEB. 22			\$ 209.71
<b>PER DIEM:</b> FEB. 21 '23 LUNCH AND DINNER			\$ 48.50
FEB. 22 '23 BREAKFAST AND LUNCH			39.50
<b>TOTAL AMOUNT CLAIMED</b>			\$ 297.71



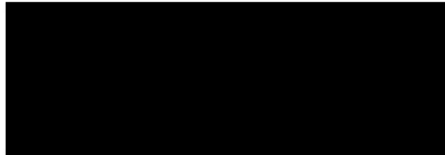
Canada

Company Name:  
Group Name:

Room No. [Redacted]  
Arrival : 02-21-23  
Departure : 02-22-23  
Folio No. [Redacted]  
Conf. No. [Redacted]  
AR No. :  
Reference No. :  
Custom Ref. :

Date	Description	Charges	Credits
02-21-23	Room Charge	179.00	
02-21-23	Destination Marketing Fee - 1%	1.79	
02-21-23	Municipal Tax - 3%	5.42	
02-21-23	Hotel Room Tax - 8%	14.46	
02-21-23	Goods and Services Tax - 5%	9.04	
02-22-23	American Express and XXXXXXXXXX [Redacted]		209.71
		<b>Total Charges</b>	209.71
		<b>Total Credits</b>	209.71
		<b>Balance</b>	<b>0.00</b>

Guest Signature:



**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

MLA NAME: MLA Melanie Mark		CONSTITUENCY: Vancouver Mount Pleasant	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) [REDACTED]		SPOUSE/DEPENDENT <input type="checkbox"/>	CONSTIT.ASSISTANT <input checked="" type="checkbox"/>
TRIP DETAILS: hotel and per diem paid by [REDACTED]			
TRAVEL FROM: Vancouver		TO: Victoria	RETURN TRIP <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**



		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$ .55/KM)	KMS		\$
MILEAGE (\$ .55/KM)	KMS		\$
AIRFARE/FERRY:			\$
OTHER EXPENSES:			\$
HOTEL:			\$
[REDACTED]	Feb 21 - Feb 22, 2023		209.71
PER DIEM:			\$
Lunch and Dinner Feb 21 2023 \$48.50			88.00
Breakfast and lunch Feb 22 2023 \$39.50			
TOTAL AMOUNT CLAIMED			\$ 297.71



Canada

Company Name: Ministry of Tourism, Arts & Culture

Group Name:

Room No. :   
 Arrival : 02-21-23  
 Departure : 02-22-23  
 Folio No. :  
 Conf. No. :   
 AR No. :  
 Reference No. :  
 Custom Ref. :

Date	Description	Charges	Credits
02-21-23	Room Charge	179.00	
02-21-23	Destination Marketing Fee - 1%	1.79	
02-21-23	Municipal Tax - 3%	5.42	
02-21-23	Hotel Room Tax - 8%	14.46	
02-21-23	Goods and Services Tax - 5%	9.04	
		<b>Total Charges</b>	209.71
		<b>Total Credits</b>	0.00
		<b>Balance</b>	<b>209.71</b>

Guest Signature: \_\_\_\_\_





## MEMBERS OF THE LEGISLATIVE ASSEMBLY

## TRAVEL CLAIM FORM

MLA NAME: <i>Melanie Mark</i>		CONSTITUENCY: Vancouver-Mount Pleasant	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS)		SPOUSE/DEPENDENT	CONSTIT. ASSISTANT (CA) CA ADDRESS
TRAVEL FROM: <i>Vancouver</i>		TO: <i>Victoria</i>	RETURN TRIP <input checked="" type="checkbox"/>

## TRAVEL EXPENSES FOR REIMBURSEMENT

		DATES	AMOUNT CLAIMED
MILEAGE (\$0.55/KM)	<i>103</i> KMS	<i>FEB. 21, 2023</i>	\$ <i>[REDACTED]</i> 8.71
MILEAGE (\$0.55/KM)	<i>103</i> KMS	<i>FEB. 22, 2023</i>	\$ <i>[REDACTED]</i> 58.71
AIRFARE/FERRY: VAN to VIC RETURN TRIP	<i>3 SENIOR PASSENGERS: FREE</i>	<i>FEB. 21'23 AND FEB. 22'23</i>	\$ <i>72.25 and 53.00</i>
OTHER EXPENSES:			\$
HOTEL:			\$
PER DIEM:			\$
TOTAL AMOUNT CLAIMED			\$ <i>[REDACTED]</i> 242.67

Booking Holder	
[REDACTED]	

DEPARTS	TIME/DATE
Vancouver (Tsawwassen)	[REDACTED] 21/Feb/2023
ARRIVES	TIME/DATE
Victoria (Swartz Bay)	[REDACTED] 21/Feb/2023

**Fare type:** Saver

**Ferry:** Spirit of Vancouver Island

Fare Information		
1x	20 ft. (6.10 m) Under height passenger vehicle	\$53.00
3x	65+ years only	\$0.00
<b>Total</b>		<b>\$53.00</b>
Amount paid		\$53.00
<b>Due at terminal:</b>		<b>\$0.00</b>

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**Arrive at the terminal 30 to 60 minutes prior to scheduled departure**



**RECEIPT – PLEASE RETAIN**

**Date issued:** 17/Feb/2023 [REDACTED]  
**Booked by:** BC FERRIES PUBLIC WEBSITE  
**Booking number(s):** [REDACTED]  
**GST number:** [REDACTED]  
**Purchase amount:** \$125.25  
**Card type:** Visa  
**Card ending:** [REDACTED]  
**Authorization #:** 03407F

British Columbia Ferry Services Inc.  
Customer Service Centre  
Suite 500 – 1321 Blanshard Street, Victoria BC, V8W 0B7  
1-888-BC FERRY (1-888-223-3779)

[bcferries.com](http://bcferries.com)

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Copyright © 2023 British Columbia Ferry Services Inc.



**Booking reference:**

**Date issued:** 17/Feb/2023

**Booked by:** BC FERRIES PUBLIC WEBSITE

<b>Booking Holder</b>	
[REDACTED]	

<b>DEPARTS</b>	<b>TIME/DATE</b>
Victoria (Swartz Bay)	[REDACTED] 22/Feb/2023
<b>ARRIVES</b>	<b>TIME/DATE</b>
Vancouver (Tsawwassen)	[REDACTED] 22/Feb/2023

**Fare type:** Prepaid

**Ferry:** Coastal Renaissance

<b>Fare Information</b>		
1x	20 ft. (6.10 m) Under height passenger vehicle	\$72.25
3x	65+ years only	\$0.00
<b>Total</b>		<b>\$72.25</b>
Amount paid		\$72.25
<b>Due at terminal:</b>		<b>\$0.00</b>

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

MLA NAME: <i>Melanie Mark</i>		CONSTITUENCY: <i>Vancouver Mount Pleasant</i>	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) [REDACTED]		SPOUSE/DEPENDENT <input type="checkbox"/>	CONSTIT.ASSISTANT <input type="checkbox"/>
TRIP DETAILS: <i>paid by</i> [REDACTED]			
TRAVEL FROM: <i>Vancouver</i>		TO: <i>Victoria</i>	RETURN TRIP <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$ .55/KM)	KMS		\$
MILEAGE (\$ .55/KM)	KMS		\$
AIRFARE/FERRY: <i>Helijet Feb. 21 '23 and Feb. 22 '23</i>			\$ <i>790.00</i>
OTHER EXPENSES:			\$
HOTEL:			\$
PER DIEM:			\$
<b>TOTAL AMOUNT CLAIMED</b>			\$ <i>790.00</i>

## Customer Information

Account

Customer #

Name

## Booking

Tuesday, February 21, 2023

Departure:

Vancouver Harbour

[» Directions](#)

Arrival:

Victoria Harbour

[» Directions](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

[Add to Calendar](#)

Invoice #675005

FARE-YWH-FULL-2022 \$376.19

+ GST \$18.81

Billing \$376.19

Taxes \$18.81

**Grand Total \$395.00**

Visa \$395.00

Date / Time February 21, 2023 @

Summary \*\*\*\*\*

Name

Expiration

Authorization 032303

### FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Customer Information

Account

Customer #

Name

Booking

Wednesday, February 22, 2023

Departure:

Victoria Harbour

» Directions

Arrival:

Vancouver Harbour

» Directions

35 minutes

Confirmed

1 Passengers - Full-Fare

[Add to Calendar](#)

Invoice #674995

FARE-YWH-FULL-2022	\$376.19
+ GST	\$18.81

Billing	\$376.19
Taxes	\$18.81

<b>Grand Total</b>	<b>\$395.00</b>
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Visa	\$395.00
------	----------

Date / Time February 22, 2023 @

Summary \*\*\*\*\*

Expiration


Authorization 078644

FARE RULES:



Available for adult passengers aged 13-64 years & unaccompanied minors.  
Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

MLA NAME: <b>MELANIE MARK</b>		CONSTITUENCY: <b>VANCOUVER MOUNT-PLEASANT</b>	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) 		SPOUSE/DEPENDENT <input type="checkbox"/>	CONSTIT.ASSISTANT <input type="checkbox"/>
TRIP DETAILS:			
TRAVEL FROM: <b>VANCOUVER</b>		TO: <b>VICTORIA</b>	RETURN TRIP <input type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$ .55/KM)	KMS		\$
MILEAGE (\$ .55/KM)	KMS		\$
AIRFARE/FERRY: <b>FERRY: 3 Passengers</b>			\$ <b>37.40</b>
OTHER EXPENSES: <b>TAXI</b>		 <b>TO SWARTZ BAY FERRY</b> *2 PASSENGERS	\$ <b>85.00</b>
HOTEL:		<b>Feb 22, 2023</b>	\$
PER DIEM:			\$
<b>TOTAL AMOUNT CLAIMED</b>			<b>\$ 122.40</b>



**Yellow of Victoria**

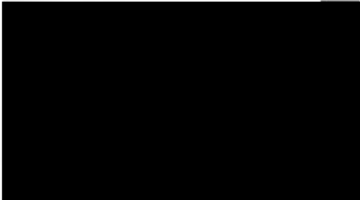
817 Fisgard St  
VICTORIA, BC V8W1R9  
#137

Transaction 000037300361

Total \$85.00  
DEBIT CARD SALE \$85.00  
INTERAC [REDACTED]

Retain this copy for statement  
validation

Account: Default  
22-Feb.-2023 [REDACTED]  
\$85.00 | Method: CONTACTLESS  
Interac XXXXXXXX [REDACTED]  
Reference ID: 000037300361  
Auth ID: N5E6V8  
MID: \*\*\*\*\*8775  
AID: A0000002771010  
AthNtwkNm: INTERAC  
NO CARDHOLDER VERIFICATION



Swartz Bay  
To  
Tsawwassen



FOOT AREA 0T

RECEIPT - PLEASE RETAIN

PURCHASE 2023/02/22

1	BC Senior	0.00
2	Adult	36.00
	Fuel Surcharg	1.40
Total		37.40
CDN Cash		100.00
CHANGE DUE		62.60-

\*\*\*CUSTOMER COPY\*\*\*  
SWB 22 Feb 2023 [REDACTED]



**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

MLA NAME: Melanie Mark		CONSTITUENCY: Vancouver-Mount Pleasant	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS)		SPOUSE/DEPENDENT <input type="checkbox"/>	CONSTIT.ASSISTANT <input type="checkbox"/>
[REDACTED] Helijet Van/Vic Feb 21 <sup>st</sup> one way [REDACTED] Helijet Van/Vic/Van Feb 21 <sup>st</sup> and Feb 22 <sup>nd</sup> [REDACTED] Helijet Van/Vic one way Feb 21 <sup>st</sup> [REDACTED] CA Helijet Van/Vic Feb 21 <sup>st</sup> Vic/Van Feb 22 <sup>nd</sup> [REDACTED] A Helijet Van/Vic Feb 21 <sup>st</sup> Vic/Van Feb 22 <sup>nd</sup> [REDACTED] Helijet Van/Vic Feb 21 <sup>st</sup> vic/Van Feb 22 <sup>nd</sup>			
TRIP DETAILS:			
TRAVEL FROM: Vancouver		TO: Victoria	RETURN TRIP <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$ .57/KM)	KMS		\$
MILEAGE (\$ .57/KM)	KMS		\$
AIRFARE/FERRY:			\$
OTHER EXPENSES: Helijet Flight pd by Melanie Mark Van/Vic Tuesday Feb 21, 2023 Vic/Van Feb 22, 2023			3395.00 ✓
HOTEL: <i>Flights for 6 acc. person travel Feb 21-22/2023</i>			\$
PER DIEM:			\$
<b>TOTAL AMOUNT CLAIMED</b>			<b>\$3395.00</b>

**\*\*PLEASE ATTACH ALL RECEIPTS\*\***

## Customer Information

Account

Customer #

Name

Booking #

Tuesday, February 21, 2023

Departure:

Vancouver Harbour

[» Directions](#)

Arrival:

Victoria Harbour

[» Directions](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

[Add to Calendar](#)

Invoice #675236

FARE-YWH-FULL-2022 \$376.19

+ GST \$18.81

Billing \$376.19

Taxes \$18.81

**Grand Total \$395.00**

Mastercard \$395.00

Date / Time February 21, 2023 @

Summary \*\*\*\*\*

Expiration

Authorization 010815

### FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

## Mark, Melanie

**From:** passengerservices@helijet.com  
**Sent:** February 24, 2023 [REDACTED]  
**To:** Mark, Melanie  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?*

### Customer Information

Account

Customer #

Name

### Booking # [REDACTED]

Tuesday, February 21, 2023

Invoice #675234

FARE-YWH-FULL-2022

\$376.19

+ GST

\$18.81

**Departure:**

[REDACTED] Vancouver Harbour

» Directions

Billing

\$376.19

Taxes

\$18.81

**Grand Total**

**\$395.00**

**Arrival:**

[REDACTED] Victoria Harbour

» Directions

Mastercard

\$395.00

Date / Time

February 21, 2023 @ [REDACTED]

Summary

\*\*\*\* \* [REDACTED]

Expiration

Authorization

048487

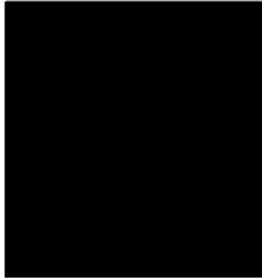
**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**



Add to Calendar



**FARE RULES:**

Available for adult passengers aged 13-64 years & unaccompanied minors.  
Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

**\*\*\*HELIJET FARE INCLUDE\*\*\***

**BAGGAGE:**

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.  
Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

**PARKING:**

Complimentary parking (maximum, 7 days) in designated spots when registering your license plate at check-in, ask a Helijet agent for details.

**SHUTTLE VAN:**

Complimentary drop-off shuttle service available, upon arrival, to downtown destinations. Ask a Helijet agent for route information.

**AMENITIES:**

Complimentary Wi-Fi, Nespresso coffee, teas, afternoon beer/wine service, light snacks including seasonal hot soup, fresh baked cookies & business work stations are available at our

comfortable Helijet Passenger Lounges.

\*\*\*\*\*

**COVID-19 HEALTH & SAFETY PROTOCOLS:**

If you are feeling unwell, you are asked to stay home and rebook your trip for another time when you are symptom-free.

As of October 1, 2022, Transport Canada has lifted the mandatory mask requirement, but masks are strongly recommended, especially onboard your flight, to prevent the inadvertent spread of COVID-19 and other respiratory diseases.

Please read your confirmation for more information on COVID-19 protocols.

Booking # [REDACTED]

**Wednesday, February 22, 2023**

Invoice #675235

Mastercard \$0.00

Date / Time February 22, 2023 @ [REDACTED]

Summary \*\*\*\* \* [REDACTED]

Expiration [REDACTED]

Authorization 054065

**Departure:**

[REDACTED] Victoria Harbour

» Directions

**Arrival:**

[REDACTED] Vancouver Harbour

» Directions

35 minutes

Cancelled

1 Passengers - Full-Fare

[Add to Calendar](#)

**FARE RULES:**

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**ACCESSIBILITY:**

**Mark.MLA, Melanie**

---

**From:** [REDACTED]  
**Sent:** February 24, 2023 [REDACTED]  
**To:** Mark.MLA, Melanie  
**Subject:** Fw: Thank you for choosing to take off with Helijet!  
**Attachments:** [REDACTED]

Sent from Yahoo Mail on Android

----- Forwarded Message -----

**From:** "passengerservices@helijet.com" <passengerservices@helijet.com>  
**To:** [REDACTED]  
**Sent:** Tue, Feb 21, 2023 at [REDACTED]  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?*

**Customer Information**

<b>Account</b>	Customer #	[REDACTED]
	Name	[REDACTED]

**Booking #** [REDACTED]

<b>Tuesday, February 21, 2023</b>	Invoice #675232	
[REDACTED]	FARE-YWH-SENIORS_Winter22	\$223.81
	+ GST	\$11.19
<b>Departure:</b>	Billing	\$223.81

**[REDACTED] Vancouver Harbour**

» Directions

**Arrival:**

**[REDACTED] Victoria Harbour**

» Directions

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

[REDACTED]

[Add to Calendar](#)



Taxes	\$11.19
<b>Grand Total</b>	<b>\$235.00</b>

Mastercard \$235.00

Date / Time February 21, 2023 @ [REDACTED]

Summary \*\*\*\* \* [REDACTED]

Expiration [REDACTED]

Authorization 090325

**FARE RULES:**

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their booking request with a Helijet Reservations Agent by phone at +1.800.665.4354 - online bookings made without also calling in advance of travel, may not be honoured on the desired flight.

**\*\*\*HELIJET FARES INCLUDE\*\*\***

**BAGGAGE:**

Helijet Fares include 2 pieces of baggage per person totalling 50 lbs / 22.6 kgs, no cabin baggage is allowed. Excess baggage will be accepted on a space available basis only and may not accompany you on the same flight.

Check confirmation email or ask a Helijet agent for per piece size and weight restrictions.

**PARKING:**

Complimentary parking (maximum, 7 days) in designated spots when registering your license plate at check-in, ask a Helijet agent for details.

**SHUTTLE VAN:**





**From:** passengerservices@helijet.com  
**Sent:** February 21, 2023 [Redacted]  
**To:** [Redacted]  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

*Did you know, in addition to our daily scheduled flights, **Helijet Charters** and our new partner **BLADE**, can also assist you in coordinating your custom charter for business or pleasure?*

Customer Information	
<b>Account</b>	Customer # [Redacted]
	Name [Redacted]

Booking [Redacted]	
<b>Tuesday, February 21, 2023</b>	Invoice #675002
[Redacted]	FARE-YWH-FULL-2022 \$376.19
	+ GST \$18.81
<b>Departure:</b>	Billing \$376.19
[Redacted] Vancouver Harbour	Taxes \$18.81
» Directions	<b>Grand Total \$395.00</b>
<b>Arrival:</b>	Mastercard \$395.00
[Redacted] Victoria Harbour	Date / Time February 21, 2023 @ [Redacted]
» Directions	Summary ***** [Redacted]
	Expiration [Redacted]
<b>Dropoff:</b>	Authorization 073379
Shuttle Requested	
	FARE RULES:

## Booking Review

### Booking #

[REDACTED]

### Date

Wednesday, Feb 22, 2023

### Departure

[REDACTED]

Victoria Harbour

### Arrival

[REDACTED]

Vancouver Harbour

### Duration

35 minutes

1 Passengers » Full-Fare

[REDACTED]

### Status:

Confirmed

Invoice #674992

FARE-YWH-FULL-2022

1 @

\$376.19

+ GST

\$18.81

**Canadian Dollars**

**\$395.00**

Mastercard

\$395.00

\*\*\*\* \* [REDACTED]

### FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors.  
Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional

Customer Information

Account

Customer #

Name

Booking

Tuesday, February 21, 2023

Departure:

/Vancouver Harbour

» Directions

Arrival:

Victoria Harbour

» Directions

Dropoff:

Shuttle Requested

35 minutes

Confirmed

1 Passengers - Full-Fare

[Add to Calendar](#)

Invoice #675003

FARE-YWH-FULL-2022

\$376.19

+ GST

\$18.81

Billing

\$376.19

Taxes

\$18.81

**Grand Total**

**\$395.00**

Mastercard

\$395.00

Date / Time

February 21, 2023 @

Summary

.....

Expiration

Authorization

013110

FARE RULES:

*This was paid by MLA  
Melanie Mark*

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change or check-in at least 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

## Customer Information

Account

Customer #

Name

## Booking

Wednesday, February 22, 2023

Departure:

Victoria Harbour

[» Directions](#)

Arrival:

Vancouver Harbour

[» Directions](#)

35 minutes

Confirmed

1 Passengers - Full-Fare

[Add to Calendar](#)

Invoice #674993

FARE-YWH-FULL-2022 \$376.19

+ GST \$18.81

Billing \$376.19

Taxes \$18.81

**Grand Total \$395.00**

Mastercard \$395.00

Date / Time February 22, 2023 @

Summary .....

Expiration

Authorization 046562

FARE RULES:

*This was paid by MLA  
Melanie Mark*

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Customer Information

Account

Customer #

Name

Booking #

Tuesday, February 21, 2023

Departure:

Vancouver Harbour

» Directions

Arrival:

Victoria Harbour

» Directions

Dropoff:

Shuttle Requested

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice #675004

FARE-YWH-FULL-2022 \$376.19

+ GST \$18.81

Billing \$376.19

Taxes \$18.81

Grand Total \$395.00

Mastercard \$395.00

Date / Time February 21, 2023 @

Summary .....

Expiration

Authorization 095361

FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same day travel. Any cancellations will result in a

## Customer Information

Account

Customer #

Name

## Booking

Wednesday, February 22, 2023

Departure:

Victoria Harbour

» Directions

Arrival:

Vancouver Harbour

» Directions

35 minutes

Confirmed

1 Passengers - Full-Fare

[Add to Calendar](#)

Invoice #674996

FARE-YWH-FULL-2022 \$376.19

+ GST \$18.81

Billing \$376.19

Taxes \$18.81

**Grand Total \$395.00**

Mastercard \$395.00

Date / Time February 22, 2023 @

Summary

Expiration

Authorization 001510

### FARE RULES:

Available for adult passengers aged 13-64 years & unaccompanied minors.

Helijet FULL fare is fully Changeable / Refundable up to 5pm the day prior to departure.