



## **MLA Travel Expenses**

### **Paid in the period April 1, 2022 to June 30, 2022**

For Members of Cabinet (the Premier, Ministers and Ministers of State), most travel expense claims are processed by the Ministry of Finance and this information is available on the Province of British Columbia [website](#). Occasionally, however, Members of Cabinet may need to submit travel expense claims (e.g. for Accompanying Person travel) to the Legislative Assembly of BC and in these cases redacted receipts will be included with the disclosure reports.

GST input tax credits are not included in the amounts of the travel expenses in this report and therefore, the amounts of the travel expenses in receipts do not agree to the amounts of the travel expenses in this report.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

<b>MLA NAME:</b> Melanie Mark		<b>CONSTITUENCY:</b> Vancouver-Mount Pleasant	
<b>TRAVEL BY:</b> (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) [REDACTED]		<b>SPOUSE/DEPENDENT</b> <input type="checkbox"/>  Mother daughter	<b>CONSTIT.ASSISTANT</b> <input type="checkbox"/>
<b>TRIP DETAILS:</b> Parliamentary Roll Signing Event			
<b>TRAVEL FROM:</b> Vancouver		<b>TO:</b> Victoria	<b>RETURN TRIP</b> <input type="checkbox"/>  Yes

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		<b>DATES INCLUDING STARTING AND ENDING LOCATION</b>	<b>AMOUNT CLAIMED</b>
<b>MILEAGE</b> (\$.55/KM)	14 KMS	May 3 <sup>rd</sup>	\$15.40
<b>MILEAGE</b> (\$.55/KM)	14 KMS	May 4 <sup>th</sup>	\$
<b>AIRFARE/FERRY:</b> Helijet Van/Vic May 3 <sup>rd</sup> – helijet Vic/Van May 4 <sup>th</sup>			\$1180.00
<b>OTHER EXPENSES:</b>			\$
<b>HOTEL:</b>  Acc person travel May 3,4, 2022 2 trips			\$
<b>PER DIEM:</b>			\$
<b>TOTAL AMOUNT CLAIMED</b>			\$1195.40

**\*\*PLEASE ATTACH ALL RECEIPTS\*\***

[REDACTED] **MAY 09 2022**

**MEMBER'S SIGNATURE**

**DATE**

**CA'S SIGNATURE**

**DATE**

**From:** [REDACTED]  
**Sent:** May 4, 2022 9:13 AM  
**To:** [REDACTED]  
**Subject:** FW: Thank you for choosing to take off with Helijet!

**From:** passengerservices@helijet.com <passengerservices@helijet.com>  
**Sent:** May 4, 2022 8:53 AM  
**To:** [REDACTED]  
**Subject:** Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]

Booking [REDACTED]	
Tuesday, May 3, 2022	Invoice #603811
[REDACTED]	FARE-CHILD2020 \$103.81
[REDACTED] Vancouver Harbour / Map	FARE-YWH-OffPeak_2022 \$561.90
[REDACTED] Victoria Harbour / Map	FARE-1stCHILDFREE2020 (\$103.81)
	+ GST \$28.10

35 minutes

Confirmed

3 Passengers - Off-Peak

- [Redacted] Child
- [Redacted] Female
- [Redacted] Female

[Add to Calendar](#)



Billing	\$561.90
Taxes	\$28.10
<b>Grand Total</b>	<b>\$590.00</b>

Mastercard	\$590.00
------------	----------

Date / Time	May 3, 2022 @ [Redacted]
Summary	**** * [Redacted]
Expiration	[Redacted]
Authorization	035721

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**COVID-19:**

All air travellers who are 12 years and 4 months of age or older are required to be fully vaccinated. A valid COVID-19 molecular test will no longer be accepted as an alternative to vaccination.

Before you travel, visit [travel.gc.ca](http://travel.gc.ca) for details on accepted vaccines and tests.

COVID-19 Safety Protocols including mandatory masks and health checks are in place.

Please read your confirmation for more information on COVID-19 protocols.

**ACCESSIBILITY:**

As accessible seating is limited, passengers with limited mobility and/or special needs are asked to make their seat request with a Helijet Reservations Agent by phone at

[REDACTED]

**From:** [REDACTED]  
**Sent:** May 4, 2022 8:22 AM  
**To:** [REDACTED]  
**Subject:** FW: Thank you for choosing to take off with Helijet!

**From:** passengerservices@helijet.com <passengerservices@helijet.com>  
**Sent:** May 4, 2022 7:27 AM  
**To:** [REDACTED]  
**Subject:** Thank you for choosing to take off with Helijet!

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.



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If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
<b>Account</b>	Customer # [REDACTED]
	Name [REDACTED]

Booking [REDACTED]	
<b>Wednesday, May 4, 2022</b>	Invoice #603812
[REDACTED]	FARE-CHILD2020 \$103.81
[REDACTED] <a href="#">Victoria Harbour / Map</a>	FARE-YWH-OffPeak_2022 \$561.90
[REDACTED] <a href="#">Vancouver Harbour / Map</a>	FARE-1stCHILDFREE2020 (\$103.81)
	+ GST \$28.10

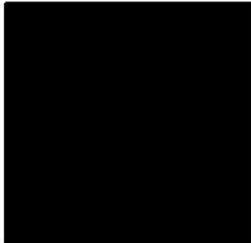
35 minutes

Confirmed

3 Passengers - Off-Peak

- [Redacted] Child
- [Redacted] Female
- [Redacted] Female

[Add to Calendar](#)



Billing	\$561.90
Taxes	\$28.10
<b>Grand Total</b>	<b>\$590.00</b>

Mastercard \$590.00

Date / Time May 4, 2022 @ [Redacted]

Summary \*\*\*\*\* [Redacted]

Expiration [Redacted]

Authorization 053573

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**ACCESSIBILITY:**

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**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

MLA NAME: <b>Melanie Mark</b>		CONSTITUENCY: <b>Vancouver-Mount Pleasant</b>	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS)		SPOUSE/DEPENDENT <input type="checkbox"/>	CONSTIT.ASSISTANT <input type="checkbox"/>
TRIP DETAILS: <b>Caucus Retreat (June 24<sup>th</sup> to June 25<sup>th</sup>)</b>			
TRAVEL FROM: <b>Vancouver</b>		TO: <b>Vernon</b>	RETURN TRIP <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$55/KM)	KMS		\$
MILEAGE (\$55/KM)	KMS		\$
AIRFARE/FERRY: Air Canada Van/Kelowna June 24, 2022 Kelowna/Van June 25, 2022		Caucus Retreat June 24-25, 2022	\$292.16
OTHER EXPENSES:			\$
HOTEL:			\$
PER DIEM:			\$
<b>TOTAL AMOUNT CLAIMED</b>			<b>\$292.16</b>

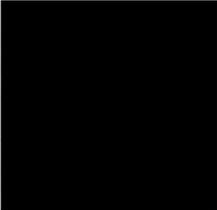
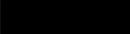
**\*\*PLEASE ATTACH ALL RECEIPTS\*\***

MEMBER'S SIGNATURE

JUN 09 2022  
DATE

June 09, 2022  
DATE

# Booking Confirmation

Booking Reference: 

Date of issue: 12 May, 2022

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. [Learn more.](#)

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our [COVID-19 information hub](#).

**IMPORTANT: Entry requirements**

- **Travelling (or returning) to Canada from another country:** travellers must register with [ArriveCAN](#), get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. Fully vaccinated travellers will not be required to stay at a government-authorized hotel while awaiting their on-arrival test result if they meet all of the required criteria. For more information visit the [entry requirements page](#).
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the [government entry requirements](#) prior to travel.

 - Depart

Economy - Basic

Friday  
24 Jun, 2022  
**Vancouver**  
Vancouver Int. (YVR),  
Terminal M  
**Kelowna**  
(YLW),  
British Columbia0hr57  
Economy G  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400 Economy Basic is a [restricted fare](#) - Return

Economy - Basic

Saturday  
25 Jun, 2022  
**Kelowna**  
(YLW),  
British Columbia  
**Vancouver**  
Vancouver Int. (YVR),  
Terminal M0hr57  
Economy G  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400 Economy Basic is a [restricted fare](#)

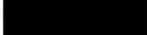
## Passengers

 **Melanie Mark**

Seats

AC   
AC 

Ticket number



# Purchase summary

## MasterCard

Amount paid: \$292.16

## Tax information

GST no. ██████████ \$13.91

1 adult

## Air transportation charges

Base fare - Depart Economy - Basic	89.00
Base fare - Return Economy - Basic	93.00
Carrier surcharges	16.00

## Taxes, fees and charges

Air Travellers Security Charge - Canada	14.25
Goods and Services Tax - Canada - ██████████	12.11
Airport Improvement Fee - Canada	30.00
<b>Total before options (per passenger)</b>	<b>\$254<sup>36</sup></b>

## Seat selection

Melanie Mark	
AC ██████████ Standard seat (Aisle) - ██████████	18.00
AC ██████████ Standard seat (Aisle) - ██████████	18.00
Goods and Services Tax - Canada - ██████████	1.80
<b>Total with options and seat selection fee:</b>	<b>\$292<sup>16</sup></b>
<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$292<sup>16</sup></b>



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

### When to arrive at the airport

You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**30**  
minutes

### Boarding gate deadline

This is the latest you should be at the departure gate, ready for boarding.

**15**  
minutes

### Boarding gate closes

Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

<b>MLA NAME:</b> Melanie Mark		<b>CONSTITUENCY:</b> Vancouver-Mount Pleasant	
<b>TRAVEL BY:</b> (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS)		<b>SPOUSE/DEPENDENT</b> <input type="checkbox"/>	<b>CONSTIT.ASSISTANT</b> <input type="checkbox"/>
<b>TRIP DETAILS:</b> Caucus Retreat			
<b>TRAVEL FROM:</b> Vancouver		<b>TO:</b> Vernon	<b>RETURN TRIP</b> <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		<b>DATES INCLUDING STARTING AND ENDING LOCATION</b>	<b>AMOUNT CLAIMED</b>
<b>MILEAGE (\$ .55/KM)</b>	36 KMS	Vancouver to Vancouver International Airport June 24 <sup>th</sup> (18) and June 25 <sup>th</sup> (18)	\$19.80
<b>MILEAGE (\$ .55/KM)</b>	KMS		\$
<b>AIRFARE/FERRY:</b>			\$
<b>OTHER EXPENSES:</b> Car rental (89.73)/gas 25.76 [redacted] unable to print receipt at gas pump and kiosk was closed) and prking (73.50)			188.99
<b>HOTEL:</b>			207.64
<b>PER DIEM:</b> June 24 <sup>th</sup> (B) June 25 <sup>th</sup> (D)			\$63.00
<b>TOTAL AMOUNT CLAIMED</b>			479.43

**\*\*PLEASE ATTACH ALL RECEIPTS\*\***

[redacted] \_\_\_\_\_ N 28 2022  
**MEMBER'S SIGNATURE**                      **DATE**                      **CA'S SIGNATURE**                      **DATE**

Registered To:

Mark, Melanie  
501 Belleville St  
Victoria, BC V8V 2L8

Room # [REDACTED]  
Conf # [REDACTED]  
Arrival 06/24/22  
Departure [REDACTED]  
Group NDP Caucus  
Room Type [REDACTED]  
Guests 1 / 0  
Payment Cash

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
06/24/22	[REDACTED]	RC	ROOM CHRG REVENUE			\$179.00
06/24/22	[REDACTED]	9	GST TAX			\$8.95
06/24/22	[REDACTED]	91	PROVINCIAL SALES TAX			\$14.32
06/24/22	[REDACTED]	92	MRDT TAX			\$5.37



RA # [REDACTED]

Bill Ref# [REDACTED]

Renter Name MELANIE MARK

[REDACTED]

Rental Location  
KELOWNA INTL ARPT  
11 - 5533 AIRPORT WAY  
KELOWNA

BC VIV 1S1

24-JUN-2022 [REDACTED]

PROVINCIAL GOVERNMENT OF BC  
Contract ID

Phone (833) 6002569

Return Location  
KELOWNA INTL ARPT

26-JUN-2022 [REDACTED]

25-JUN-2022 [REDACTED]

Charges	No	Unit	Price/Unit	Amount
TIME & DISTANCE	2	Days	35.00	70.00 *
TIME & DISTANCE		Hours	42.33	0.00 *
UNLIMITED MILES/KM - TIME & DIST		M/Kms		0.00 *
DISCOUNT - TIME & DIST 5.00%			70.00	-3.50 *
REFUELING SERVICE CHARGE		Litre	3.21	0.00 *
CONCESSION FEE RECOVERY			68.02	9.28 *
PROV VEHICLE RENTAL TAX	2	Days	1.50	3.00 *
VLF REC	2	Days	0.76	1.52 *
PROVINCIAL SALES TAX @7.00000 %			77.30	5.41
GOODS AND SERVICES TAX @5.00000 %			80.30	4.02

Vehicle # [REDACTED]  
Model [REDACTED]  
Class Driven ICAR  
Class Charge ICAR  
License# [REDACTED]  
State/Province BRITISH COLUMBIA  
M/Kms Driven 143  
M/Kms Out 5160  
M/Kms In 5303

Rate Info

Messages

\* Taxable Items  
Subject to Audit  
Your loyalty number is [REDACTED]

Total Charges				CAD 89.73
Payments				
Master Card				
AUTH: 009657 24-JUN-2022	389.73		Payment	-89.73

For Reservations: 1-800-RENT-A-CAR

Reverse Auth: 24-JUN-2022 -300.00

Amount Due CAD 0.00



**Member Name:** Mark, Melanie MLA

<b>Travel Claim Form Number</b>	Vernon Caucus Retreat
<b>Expense Description</b>	Gas
<b>Vendor</b>	Canco
<b>Amount</b>	\$25.76
<b>Explanation</b>	Financial Services has confirmed that the expense was incurred by the member as per the review of the supporting documents provided.

**Vancouver Airport**

Receipt No: 8768/0607/00607

06/25/22

GST [REDACTED]

Pay parking ticket 73.50 \$  
06/24/22 [REDACTED] - 06/25/22 [REDACTED]  
Length Of Stay: 1 Days, 13:05  
Epan:02995157015011122175253230??  
Unit ID: [REDACTED]

Total Amount 73.50 \$  
Net Amount: 56.45 \$  
Parking Sales Tax 13.55 \$  
GST+ 3.50 \$  
Credit Mastercard 73.50 \$

**YOUR PARKING**

TYPE: PURCHASE  
ACCT: MASTERCARD \$ 73.50  
CARD NUMBER: \*\*\*\*\* [REDACTED]  
DATE/TIME: 25/06/2022  
REFERENCE #: 662511630013107320 C  
AUTH #: 060993

Mastercard  
A0000000041010  
000000000E000  
VERIFIED BY PIN

01 APPROVED - THANK YOU 027  
-- IMPORTANT --

Retain this copy for your records  
CUSTOMER COPY