

Constituency Office received a credit of \$190.00



FORMALIZATION OF A DECISION MADE BY EMAIL BY THE LEGISLATIVE ASSEMBLY MANAGEMENT COMMITTEE

Remembrance Day Wreath Funding November 25, 2019

BACKGROUND

On October 24, 2019, the Finance and Audit Committee discussed the funding model for Remembrance Day wreaths that are presented by Members at Remembrance Day ceremonies within their constituencies. The Committee recognized that many rural constituencies have numerous cenotaphs and ceremonies requiring provincial wreaths. The Finance and Audit Committee adopted the following resolution on this matter:

Resolved, that the Committee recommend to the Legislative Assembly Management Committee that Remembrance Day wreaths for use in constituencies be reimbursed as required from the Members' Services budget.

Given the timing and that many constituency offices had already arranged for the purchase of Remembrance Day wreaths through local Legions, the Acting Clerk communicated a request to Members of the Legislative Assembly Management Committee seeking their approval of the recommendation of the Finance and Audit Committee.

The approval of this recommendation from all Members of the Legislative Assembly Management Committee was communicated to all Members of the Legislative Assembly by the Acting Clerk via email on November 6, 2019. Financial Services staff accepted that as authorization to process any Remembrance Day wreath payments for Members' use within their constituencies from the Members' Services budget. However, the formal adoption of this provision by the Committee by way of a motion is required.

It is further recommended that the Committee approve the reimbursement parameters previously established by the Office of the Speaker, including that only size 20 wreaths may be purchased by Members for use within their constituencies at Remembrance Day events.

DECISION

In order to formally approve the recommendation of the Finance and Audit Committee, the following motion is required:

I move that –
Effective fiscal year 2019-20, Remembrance Day wreaths for use by Members in their constituencies be reimbursed as required from the Members' Services budget.

And further, that the reimbursement parameters previously established by the Office of the Speaker be approved.

RESULT OF DECISION

The motion is required to formalize a decision of the Committee made by email. For wreaths purchased for Remembrance Day 2019 and on a go-forward basis, Remembrance Day wreaths purchased by Members for use within their constituencies will be reimbursed from the Members' Services budget. The motion will also ensure an equitable reimbursement approach for all constituencies.



PO Box 91166
West Vancouver, BC V7V 3N6

MEMBERSHIP APPLICATION FORM – 2020

Annual membership fee for the calendar year 2020 is \$10.00.

Date: Jan 8, 2020 New membership Renewal

Surname SULTAN First name RALPH Youth <18

Address [REDACTED]

West Vancouver Postal Code [REDACTED]

Phone # [REDACTED] E-Mail ralph.sultan.mla@leg.bc.ca

Membership in the West Vancouver Streamkeeper Society entitles you to:

- attend member meetings
- receive newsletters and other communications
- participate in streamkeeper training and information sessions
- volunteer for streamkeeper activities and events



Ministry of Citizens' Services
 BC Mail Plus
 PO Box 9453 Stn Prov Govt
 Victoria BC V8W 9V7
 Ph:250-952-5102 F:250-952-5117
 Email: BCMACCT@Victoria1.gov.bc.ca

Bill To: [REDACTED]

RALPH SULTAN - MLA
 W VANCOUVER-CAPILANO CONSTITUENCY
 409-545 CLYDE AVE
 WEST VANCOUVER BC V7T 1C5

Invoice	
Document Number	Date
[REDACTED]	31-Dec-2019
Customer Number/2nd Reference No.	
[REDACTED] /	
AMOUNT OF PAYMENT \$	

Please keep the bottom portion for your records and return the top portion with your payment

Product #	Description	Quantity	Price/Unit	Amount	Tax
ShipTo [REDACTED] Invoice # [REDACTED] Bill To [REDACTED] Invoice Date 12/31/2019					
7777000100	Letters Mailed	5 EA	0.88 /EA	4.40	G
7777000100	(Nov/19)-Letters Mailed	1 EA	0.88 /EA	0.88	G
Subtotal				5.28	
GST/HST # [REDACTED] 5.000 %				5.28	0.26
Total (CAD)				5.54	

RATE INCREASES EFFECTIVE JAN 13, 2020
 LETTERS= \$0.91; FLATS= \$2.80; PKGS= \$6.35; PARCELS= \$13.20

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
 Queen's Printer, P.O. Box 9451 Stn Prov Govt, Victoria, BC, V8W 9V7
 A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONOURD CHEQUE. NOTICE: TERMS NET 30 DAYS.
 INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.



Bill To: [REDACTED]

RALPH SULTAN - MLA
W VANCOUVER-CAPILANO CONSTITUENCY
409-545 CLYDE AVE
WEST VANCOUVER BC V7T 1C5

Invoice	
Document Number	Date
[REDACTED]	08-Jan-2020
Sales Order/PO No.	
389908 DD	
Customer Ref./PO Date	
27-Nov-2019	
Order Number	Date
585382	27-Nov-2019
Customer Number/2nd Reference No.	
[REDACTED] /	

Product #	Description	Quantity	Price/Unit	Amount
7530986007	NOTEPAPER W/ENVELOPES - R. SULTAN, MLA	500 EA	N/A	488.56
Subtotal				488.56
GST/HST #	[REDACTED]	5.000 %	488.56	24.43
PST		7.000 %	488.56	34.20
Total (CAD)				547.19

To our valued customer, if you would like to expedite payment, please pay by credit card. VISA, Master Card and AMEX are accepted. Please call 250-952-4435.

Please make cheques payable to **MINISTER OF FINANCE** and remit to:
Queen's Printer, P.O. Box 9451 Stn Prov Govt, Victoria BC V8W 9V7
A \$30 SERVICE FEE WILL BE CHARGED FOR EACH DISHONoured CHEQUE. NOTICE: TERMS NET 30 DAYS.
INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS IN ACCORDANCE WITH GOVERNMENT REGULATIONS.

CO paid \$23.98



Willingsdon #548
4500 Still Creek Drive
Burnaby, BC V5C 0E5

8X Member [REDACTED]
4 @ 11.99

2 coffee

- 2 x 11.99 = 23.98

15071 KS COFFEE	47.96
991070 Z-BEAM	84.99 GP
1400855 TPD/991070	20.00-GP
*****Bottom of Basket*****	
197088 AG 3X600GM	7.49
*****BOB Count 1*****	
356923 PARADOX TOP	19.99 GP
1288721 TOMATOES	7.99
17282 RED GRAPES	9.99
1333647 ORGANIC FIGS	8.99
347970 OLAY BARSOAP	14.79 GP
1400852 TPD/OLAY	3.80-GP
377102 CASCADE GEL	9.99 GP
SUBTOTAL	188.38
TAX	12.72
*** TOTAL	[REDACTED] 201.10

XXXXXXXXXX [REDACTED]
ACCT: MASTERCARD
REFERENCE #: 66276576-0010016020 H
DATE/TIME: 2020/01/03 [REDACTED]
Invoice Number: 005602
Purchase - PC Mastercard
A0000000041010
0000008000

05 TRANSACTION NOT APPROVED 481
AMOUNT: 201.10

Canada Post / Postes Canada
CAULFIELD VILLAGE
~~5331~~ HEADLAND DR
WEST VANCOUVER, BC V7W3C0
GST/TPS#: [REDACTED]

2019/12/11	[REDACTED]	[REDACTED]
CC/CC104400	W/G1	TR900012
G 5%	1@ \$90.00	\$90.00
P2019 COIL OF 100		
SUBTL		\$90.00
GST		\$4.50
TOTAL		\$94.50
Visa		\$94.50
Card Number		
CHG. DUE		\$0.00
RND. CHG.		\$0.00

Receipt required for all returns.

www
Pc
U

STAPLES Canada
Store # 219
West Vancouver, BC V7T2W5
(604) 913-4270

Sale 00094 4 005 39399
0219 12/02/19 [REDACTED]

1903616		
1 SHARPIE FINE SILVER		
071641391086		5.198
1 SHARPIE FINE SILVER		
071641391086		5.198
Subtotal		10.38
PST 7.00%		0.73
GST 5.00%		0.52
Total		\$11.63
Visa		11.63

TRANSACTION RECORD

***** [REDACTED]		\$11.63
Visa	C	Purchase
Authorization Number		058387
0010016550	39399	66279016
12/02/19	[REDACTED]	
01/027	APPROVED - THANK YOU	
VISA CREDIT		A0000000031010
0080008000 F800		

Thank you for shopping at STAPLES!

COSTCO WHOLESALE

Willingsdon #548
4500 Still Creek Drive
Burnaby, BC V5C 0E5

N4 Member [REDACTED]

*****Bottom of Basket*****

430 X-LARGE EGGS	7.69
106528 PIKD HERRING	6.49
1399049 TPD/106528	2.00-
106528 PIKD HERRING	6.49
1399049 TPD/106528	2.00-
106528 PIKD HERRING	6.49
1399049 TPD/106528	2.00-
5051012 ANCHOVY	7.99
5051012 ANCHOVY	7.99
36155 YELLOW POTAT	5.99
1249146 CLEMENTINES	6.49

*****BOB Count 8 *****

969425 ORG. GALA	8.99
5258558 KS PINK SALT	6.99
1400069 TPD/5258558	3.30-
1076903 PISTACHIO	18.89 G
1398432 TPD/1076903	4.00-G
804449 11OZ SPINACH	3.99
102708 GARLC CAESAR	6.99
71408 P/BUTTER 2KG	7.39
1398160 TPD/71408	1.50-
30669 BANANAS	1.89
10551 ICING SUGAR	1.95
10551 ICING SUGAR	1.95
1331747 LATELIER	12.99 G
1402739 TPD/1331747	3.00-G
1078105 MSV SALT VIN	5.99 G
418309 ITALIANO	8.99
33991 DUBLINER	8.99
1351705 TPD/33991	2.00-
348200 TOBLERON 750	14.49 G
1402737 TPD/348200	3.00-G
1596 MUSHROOMS	4.99
1078105 MSV SALT VIN	5.99 G
2 @ 9.99	
1250735 MOZZA 1KG	19.98
2 @ 2.00	
1402446 TPD/1250735	4.00-
60357 MIXED PEPPER	8.99
348200 TOBLERON 750	14.49 G
1402737 TPD/348200	3.00-G
399131 VEGTORTILLA	4.39

SUBTOTAL 195.13
TAX 2.99

*** TOTAL [REDACTED] 198.12

CO paid \$24.43

14.49
14.49
+ GST 1.45
- 6.00 coupon

24.43

Chocolate for
cleaning
ladies

Each Constituency Office received a credit of \$100.



RECOMMENDATION FROM THE FINANCE AND AUDIT COMMITTEE TO THE LEGISLATIVE ASSEMBLY MANAGEMENT COMMITTEE

Holiday Card Mailings by Members December 3, 2019

BACKGROUND

On November 28, 2019, the Finance and Audit Committee discussed the funding model for holiday card mailings for cards sent by Members during the holiday season. The Finance and Audit Committee adopted the following resolution on this matter:

Resolved, that the Committee recommend to the Legislative Assembly Management Committee that holiday card postage for 100 cards per Member be reimbursed as required from the Members' Services budget.

This recommendation stands referred to the Legislative Assembly Management Committee for consideration and a final decision.

DECISION

In order to formally approve the recommendation of the Finance and Audit Committee, the following motion is required:

I move that –

Effective fiscal year 2019-20, holiday card postage for 100 cards per Member be reimbursed as required from the Members' Services budget.

RESULT OF DECISION

On a go-forward basis, each Member will be able to make a claim for postage for mailing up to 100 holiday cards, which will be reimbursed from the Members' Services budget. The decision will be communicated to all Members and Constituency Assistants with instructions on how to file for this reimbursement, and the *Members' Guide to Policy and Resources* will also be updated to reflect this change.



Member Name: Ralph Sultan

Description	Accommodation expense for MLA; paid by Legislative Assembly
Vendor	Tyax Lodge
Amount	\$234.91
Explanation	Financial Services has confirmed that the expense recovery was received by the member as per the review of the supporting documents provided.



Invoice
Due Upon Receipt

276-3381 Cambie Street
Vancouver, BC, CAN
V5Z-4R3
Toll Free: 1-866-247-4999 EXT #354
Fax: 1-866-829-3895
Email: accounting@themonitoringcenter.com
Website: themonitoringcenter.com

Billed To:

RALPH SULTAN CONSTITUENTS
545 CLYDE AVE
SUITE 409
WEST VANCOUVER BC V7T 1C5

Site Information:

RALPH SULTAN CONSTITUENTS
545 CLYDE AVE
SUITE 409
WEST VANCOUVER BC V7T 1C5

AR #: ARBC [REDACTED]

Invoice Date: 02/01/20

CS #: BC [REDACTED]

Invoice #: 36027

GST #: [REDACTED]

BC License#: [REDACTED]

QTY:	Item Code:	Billing Code:	Description:	Each:	Total Price:
1	CS#BC [REDACTED]	COMA	545 CLYDE AVE COMMERCIAL MONITORING 03/01/20 - 02/28/21	\$155.88	\$155.88
1	CS#BC [REDACTED]	BILLIN	545 CLYDE AVE BILLING CHARGE 03/01/20 - 02/28/21	\$48.00	\$48.00

Please Remember To Test Your System Regularly !

AR #: ARBC [REDACTED]

Sub Total: \$203.88

Sales Tax: \$10.19

Invoice Total: \$214.07

Less Prepayments & Credits: \$0.00

Invoice Balance: \$214.07

Current:
\$0.00

30 Days:
\$214.07

60 Days:
\$0.00

90 Days:
\$0.00

120 Days:
\$0.00