



## **MLA Travel Expenses**

### **Paid in the period April 1, 2019 to December 31, 2019**

For Members of Cabinet (the Premier, Ministers and Ministers of State), most travel expense claims are processed by the Ministry of Finance and this information is available on the Province of British Columbia [website](#). Occasionally, however, Members of Cabinet may need to submit travel expense claims (e.g. for Accompanying Person travel) to the Legislative Assembly of BC and in these cases redacted receipts will be included with the disclosure reports.

GST input tax credits are not included in the amounts of the travel expenses in this report and therefore, the amounts of the travel expenses in receipts do not agree to the amounts of the travel expenses in this report.



# INVOICE

### Ministers' Offices Support Services

617 Government Street  
PO Box 9415 Stn Prov Govt  
Victoria, BC V8W 9V1

INVOICE NO. MOSS-20-10  
DATE October 11, 2019

TO Legislative Assembly  
614 Government Street  
Victoria B.C. Canada V8V1X4

DESCRIPTION	AMOUNT
Minister Claire Trevena	
Spouse Air Travel: AIR CANADA Oct 12, 2019 Comox to Van-Van to Sandspit	\$ 394.12
Invoice received Oct 10, 2019 on WATERSL 9716 03OCT19 pcard	
CODING: 034 55001 6040 1278 5500102	
<i>✓300225</i>	
[REDACTED]	
[REDACTED]	
[REDACTED]	
[REDACTED]	
[REDACTED]	
<i>Oct 21/19.</i>	
<i>If you have any questions, please contact [REDACTED]</i>	
Please forward cheques to the individual identified below	
GST REGISTRATION NUMBER: [REDACTED]	

*Min. signature see attached.*

SUBTOTAL	\$ 394.12
5% GST	
<b>TOTAL</b>	<b>\$ 394.12</b>

Make all cheques payable to the MINISTER OF FINANCE  
Please quote invoice number & mail payment to:

Attn: [REDACTED]  
**Ministry of Finance**  
Corporate Financial and Facilities Services  
Ministers' Office Support Services  
PO Box 9415 STN PROV GOVT  
Victoria, BC V8W 9V1



# Booking Confirmation



Booking Reference: [REDACTED]

Date of issue: 18 Sep, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Flex

Saturday  
12 Oct. 2019

[REDACTED]  
**Comox**  
(YQQ), BC



[REDACTED]  
**Vancouver**  
Vancouver Int. (YVR), BC  
Terminal M



0hr40  
Economy T  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400

Layover in Vancouver

2hr30

Saturday  
12 Oct. 2019

[REDACTED]  
**Vancouver**  
Vancouver Int. (YVR), BC  
Terminal M



[REDACTED]  
**Sandspit**  
(YZP), BC



1hr48  
Economy T  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400

Total duration

4hr58

## Passengers

Claire Trevena

Ticket Number

[REDACTED]

Seats

AC [REDACTED]

AC [REDACTED]

Ticket Number

[REDACTED]

Seats

AC [REDACTED]

AC [REDACTED]

SPOUSE  
AMOUNT OWING: PRE TAX 394.12 WITH TAX 413.83  
Coded to 1278 will clear once payment received.



## Purchase summary

<b>MasterCard</b> ..... [REDACTED]		<b>2 adults</b>
Amount paid \$827.66		
<b>Tax information</b>		
GST no. [REDACTED]	Base Fare	370.00
\$39.42	Surcharges	12.00
	Goods and Services Tax - Canada - [REDACTED]	19.71
	Air Travellers Security Charge - Canada	7.12
	Airport Improvement Fee - Canada	5.00
	Total airfare and taxes before options (per passenger)	<u>\$413.83</u>
	Number of passengers	<u>X 2</u>
	Total	<u>\$827.66</u>
	<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$827.66</b>



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

<b>MLA NAME:</b> Claire Trevena		<b>CONSTITUENCY:</b> North Island	
<b>TRAVEL BY:</b> (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS)		<b>SPOUSE/DEPENDENT</b> <input type="checkbox"/>	<b>CONSTIT.ASSISTANT</b> <input type="checkbox"/>
<b>TRIP DETAILS:</b> Gold River, Remembrance Day Ceremony			
<b>TRAVEL FROM:</b> Quadra		<b>TO:</b> Gold River	<b>RETURN TRIP</b> <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		<b>DATES INCLUDING STARTING AND ENDING LOCATION</b>	<b>AMOUNT CLAIMED</b>
<b>MILEAGE</b> (\$ .55/KM)	210 KMS	Nov 11 – Quadra > Gold River	\$115.50
<b>MILEAGE</b> (\$ .55/KM)	KMS	<i>IN-constituency travel</i>	\$
<b>AIRFARE/FERRY:</b> Ferry			\$18.45
<b>OTHER EXPENSES:</b>			\$
<b>HOTEL:</b>			\$
<b>PER DIEM:</b> Breakfast, Lunch, Incidental			\$39.50
<b>TOTAL AMOUNT CLAIMED</b>			\$173.45

Campbell River  
To  
Quadra Island



Suite 308 1021 Blanshard Street

Victoria BC Canada V8M 0B7

**LANE 00**

RECEIPT - PLEASE RETAIN

**PURCHASE 2019/11/11**

20'	Undersize Vehi	20.65
1	Adult	8.90
	Fuel Surcharg	0.20
1	UH Savings	7.55-
1	Adult Savings	3.75-

**Total** 18.45 ✓

**BCF Experience** 18.45

\*\*\* \*\*

**CHANGE DUE** 0.00

**Today's Savings** 11.30



*Trip record*  
**INVOICE**

**Ministers' Offices Support Services**

617 Government Street  
PO Box 9415 Stn Prov Govt  
Victoria, BC V8W 9V1

INVOICE NO. MOSS-20-12

DATE November 14, 2019

TO Legislative Assembly  
614 Government Street  
Victoria B.C. Canada V8V1X4

*✓ 3 00225*

DESCRIPTION	AMOUNT
<i>Oct.</i> <b>Minster Trevena's spouse travel Nov 16-18, 2019</b>	
Travel from Vancouver to Comox Oct 18, 2019 by Pacific Coastal Airlines	\$ 147.32
Travel from Sandspit to Vancouver Oct 16, 2019 by Air Canada	\$ 550.12
Travel from Sechelt to Nanaimo October 18, 2019 by Harbour Air	\$ 71.42
<b>Minster Fraser</b>	
Transportation and Infrastructure	
CODING: [redacted] on [redacted] card	
<i>0031 - 00110 - 8254</i>	
<i>If you have any questions, please contact [redacted]</i>	NOV 18 2019
Please forward cheques to the individual identified below	
GST REGISTRATION NUMBER: [redacted]	
SUBTOTAL	\$ 768.86
5% GST	\$ -
TOTAL	\$ 768.86

Make all cheques payable to the MINISTER OF FINANCE

Please quote invoice number & mail payment to:

Attn: [redacted]  
**Ministry of Finance**  
Corporate Financial and Facilities Services  
Ministers' Office Support Services  
PO Box 9415 STN PROV GOVT  
Victoria, BC V8W 9V1



**Reservation Confirmation**  
Your reservation is now confirmed

**Reservation Number:** [REDACTED]

\*All charges and payments appear in: CAD

**Passenger**

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
TREVENA, CLAIRE	\$294.64	\$14.74	\$309.38	\$309.38	\$0.00

**Additional Passengers**

**Flight Itinerary**

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
✓ 1	8F [REDACTED]	18 Oct 2019	[REDACTED] - VANCOUVER - SOUTH	[REDACTED] - COMOX	BEECH 1900	CONFIRMED

BP flight numbers operated by Pacific Coastal Airlines.  
Aircraft type and schedule subject to change without notice.

**Purchase Summary**

Leg	Passenger	Description	Amount	GST	Total
1	TREVENA, CLAIRE	AIF - YVR	\$5.00	\$0.25	\$5.25
1	TREVENA, CLAIRE	GOVT - CLASSIC	\$108.00	\$5.40	\$113.40
1	TREVENA, CLAIRE	Security Surcharge	\$7.12	\$0.36	\$7.48
1	TREVENA, CLAIRE	Fuel Surcharge	\$9.00	\$0.45	\$9.45
1	TREVENA, CLAIRE	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	TREVENA, CLAIRE	Carbon Surcharge	\$5.20	\$0.26	\$5.46
1	[REDACTED]	AIF - YVR	\$5.00	\$0.25	\$5.25
1	[REDACTED]	GOVT - CLASSIC	\$108.00	\$5.40	\$113.40
1	[REDACTED]	Security Surcharge	\$7.12	\$0.36	\$7.48
1	[REDACTED]	Fuel Surcharge	\$9.00	\$0.45	\$9.45
1	[REDACTED]	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	[REDACTED]	Carbon Surcharge	\$5.20	\$0.26	\$5.46
<b>Total</b>			<b>\$294.64</b>	<b>\$14.74</b>	<b>\$309.38</b>

147.32 PRE TAX AMOUNT to Invoice Legislative Assembly for Michael McIvor (spouse)

**Total** \$294.64 \$14.74 \$309.38

147.32 ✓

**Payment Information**

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
07 October 2019	[REDACTED]	\$309.38	MASTERCARD		3140970	093694

Tax Registration: [REDACTED]

**MLA claimed \$147.32**





1278 to be invoiced to the Legislative  
Assembly Spouse Travel



# Booking Confirmation

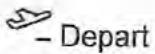


Booking Reference: [REDACTED]

Date of issue: 07 Oct, 2019

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Economy - Flex

Wednesday  
18 Oct, 2019

[REDACTED]  
**Sandspit**  
(YZP), BC

[REDACTED]  
**Vancouver**  
Vancouver Int. (YVR), BC  
Terminal M



1hr45  
Economy Q  
Operated by: Air Canada Express -  
Jazz | Die Haivlanet Dash 8-400

## Passengers

Person icon	[REDACTED] ✓	Seats	AC [REDACTED]
	Ticket Number		[REDACTED]

MLA claimed \$550.12



## Purchase summary

MasterCard  
\*\*\*\*\*[REDACTED]  
Amount paid: \$577.63  
Tax information  
GST no. [REDACTED]  
\$27.51

1 adult

Base Fare	525.00
Surcharges	18.00
Goods and Services Tax - Canada - [REDACTED]	✓ 27.51
Air Travellers Security Charge - Canada	7.12
Total airfare and taxes before options	\$577.63
GRAND TOTAL (Canadian dollars)	✓ \$577.63

AMOUNT FOR SPOUSE IS \$550.12  
PRE GST AMOUNT TO BE  
INVOICED TO LEG ASSEMBLY



**From:** reservation@harbourair.com  
**Sent:** October 7, 2019 [REDACTED]  
**To:** [REDACTED]  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

**Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.**

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](http://harbourair.com) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

**Customer Information**

<b>Account</b>	HAS #	[REDACTED]
	Name	Claire Trevena

**Booking #** [REDACTED]

**Friday, October 18, 2019**

<b>Flight #</b> [REDACTED] [REDACTED] Sechart (Sunshine Coast) / Map	Invoice #6808393
[REDACTED] Nanaimo Harbour / Map	Air Transportation Charges
	Sked 800 : (St) GO Flex \$138.34
	Taxes, Fees and Charges

# MLA claimed \$71.42

20 minutes

KK- Confirmed

2 Passenger(s) - GoFlex

Claire Trevena, Female ✓

[Redacted] ✓

Add to Calendar

Invoice Legislative Assembly for pre tax amount of \$71.42 for spouse travel

Sked 800 : Port Fee		\$3.50
All Skeds - Baggage : Checked Baggage Fee		\$0.00
Sked 800 : Carbon Offset		\$1.00
+ Goods and Services Tax Minister's GST 3.58		\$7.16
Billing	Minister's amount 71.42	\$142.84
Taxes		\$7.16
<b>Grand Total</b>	Minister's amount \$75.00	<b>\$150.00</b>

### GoFlex Fare Conditions:

- Check in 25 minutes prior to departure time
- Refundable up to 15 minutes prior to Departure
- Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
- Select Seating \$10 (space permitting)
- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

### Required Travel Documents:

All passengers 18 years and above must present government issued photo identification.

### Baggage:

**All routes (except routes listed below)**

- 25 lbs. Guaranteed
- 25 lbs. (space available)
- \$1/lb. over 50 lbs.(space available)

### Between South Vancouver (YVR), Ganges & Maple Bay

- 35 lbs. Guaranteed
- 15 lbs. (space available)
- \$1/lb. over 50 lbs.(space available)

### Between South Vancouver (YVR), Victoria & Nanaimo

- 50 lbs. Guaranteed
- \$1/lb. over 50 lbs.

### Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

## Booking Information

### Domestic Flights

**MEMBERS OF THE LEGISLATIVE ASSEMBLY  
TRAVEL CLAIM FORM**

MLA NAME: Claire Trevena		CONSTITUENCY: North Island	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) [REDACTED]		SPOUSE/DEPENDENT <input checked="" type="checkbox"/>	CONSTIT.ASSISTANT <input type="checkbox"/>
TRIP DETAILS: Cabinet Planning Session			
TRAVEL FROM: Quadra		TO: Vancouver	RETURN TRIP <input checked="" type="checkbox"/>

**TRAVEL EXPENSES FOR REIMBURSEMENT**

		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$\$.55/KM)	374 KMS	07-19 - Heriot Bay > Vancouver Hotel (return 07-20)	\$205.70 ✓
MILEAGE (\$\$.55/KM)	KMS		\$
AIRFARE/FERRY:	Nanaimo to Horseshoe Bay		\$58.35 ✓
OTHER EXPENSES:	Parking		\$45.86 ✓
HOTEL:	Blue Horizon Hotel, Vancouver		\$927.98 ✓
PER DIEM:	[REDACTED]		[REDACTED]
<b>TOTAL AMOUNT CLAIMED</b>			[REDACTED]

**\*\*PLEASE ATTACH ALL RECEIPTS\*\***

Nanaimo (Dep. Bay)  
To  
Horseshoe Bay



**LANE 14**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/06/19  
BOOKING- [REDACTED]  
REF#: [REDACTED]

Standard - Partially Prepaid

1	Reservation Pr	21.00
20'	Undersize Vehi	57.50
1	BC Senior	0.00
	Fuel Surcharg	0.85

<u>Total</u>	79.35
<u>Prepayment</u>	21.00

Visa  
\*\*\*\*\* [REDACTED] \*\*\*\*\* 58.35

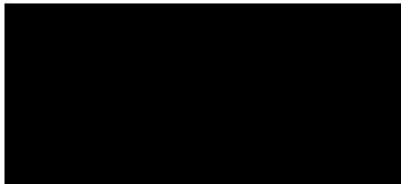
RUTH 853631 66279182 0..0812258 S  
BL APPROVED - THANK YOU 827

<u>CHANGE DUE</u>	0.00
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\*\*\*CARDHOLDER COPY\*\*\*  
NAN 19 Jun 2019 [REDACTED]

06/21/19

NiteVision 2017 R3



Folio#: [redacted]	CRS # [redacted]
[redacted]	
Heriot Bay, [redacted]	
Company: [redacted]	

Room: [redacted]  
 Arrival: 6/19/2019  
 Departure: 6/21/2019

Trans #	Date	Posting Description	Charges	Payments	Balance
3851763	6/19/2019	[redacted] Booking.com	\$399.00	\$0.00	\$399.00
3851764	6/19/2019	*Parking	\$18.95	\$0.00	\$417.95
3851765	6/19/2019	GST (5%)	\$21.10	\$0.00	\$439.05
3851766	6/19/2019	PST (Accommodation)	\$31.92	\$0.00	\$470.97
3851767	6/19/2019	MRDT	\$11.97	\$0.00	\$482.94
3851768	6/19/2019	Parking Tax	\$3.98	\$0.00	\$486.92
3852952	6/20/2019	[redacted] Booking.com	\$399.00	\$0.00	\$885.92
3852953	6/20/2019	*Parking	\$18.95	\$0.00	\$904.87
3852954	6/20/2019	GST (5%)	\$21.10	\$0.00	\$925.97
3852955	6/20/2019	PST (Accommodation)	\$31.92	\$0.00	\$957.89
3852956	6/20/2019	MRDT	\$11.97	\$0.00	\$969.86
3852957	6/20/2019	Parking Tax	\$3.98	\$0.00	\$973.84
3853490	6/21/2019	CC-Visa	\$0.00	\$973.84	\$0.00
				<b>Balance:</b>	<b>\$0.00</b>

Membership Tier:  
 Membership#:  
 Method of Pay: Credit Card

Signature:

[Signature box]

Folio Summary	
Previous Balance:	\$0.00
Room Charges:	\$798.00
Other Charges/Credits:	\$37.90
Phone Charges:	\$0.00
Tax:	\$137.94
Less Payments:	\$973.84
<b>Total Amount Due:</b>	<b>\$0.00</b>

