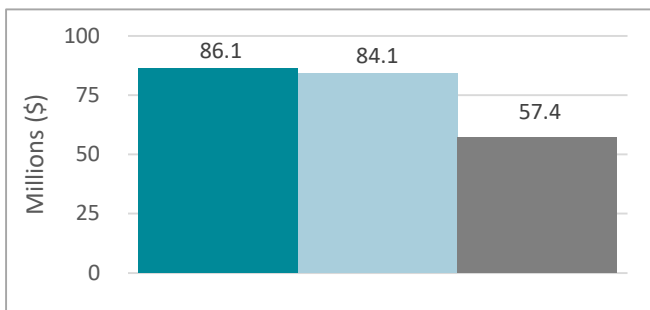
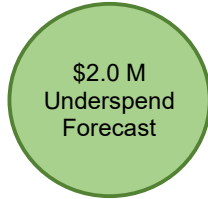


EXECUTIVE FINANCIAL SUMMARY

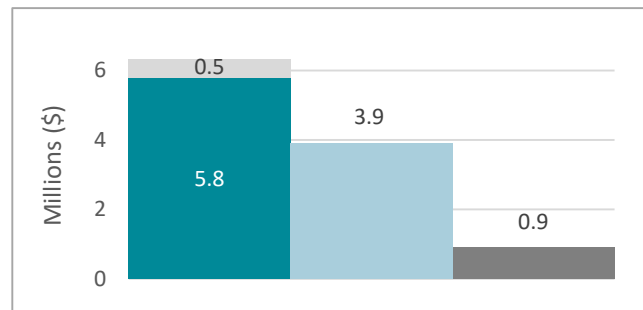
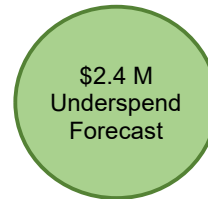
For the period ending December 31, 2021
(Unaudited)



Operating Expenses - Total

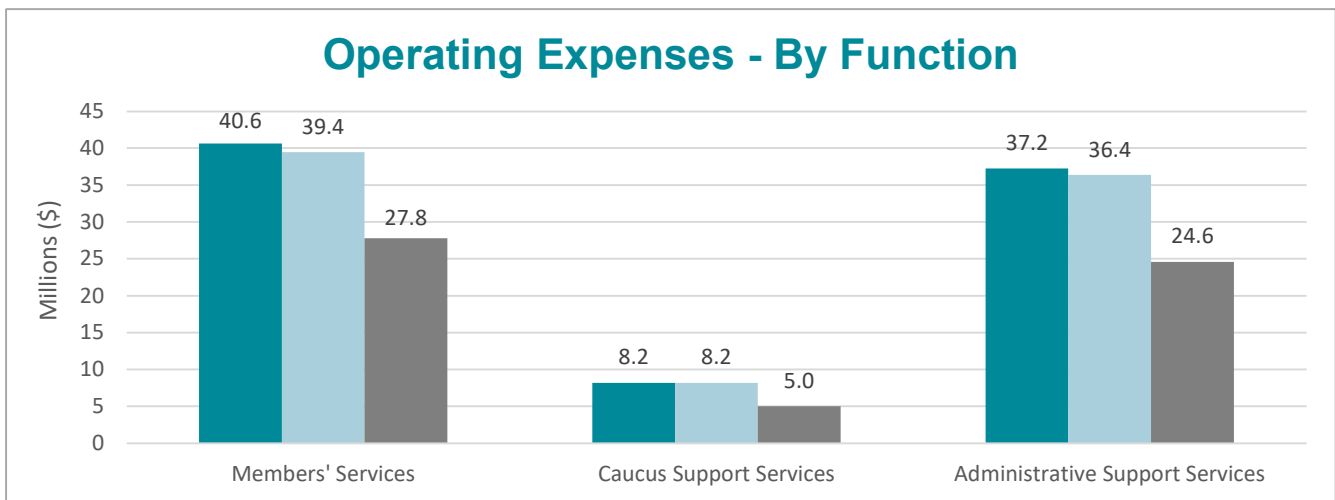


Capital Expenses - Total



■ 2021/22 Budget ■ 2021/22 Forecast ■ 2021/22 Year to Date ■ Contingency Reserve

Operating Expenses - By Function



Members' Services:

Forecasting a projected underspend of \$1.2 million in Members' Services due to anticipated savings in Member benefits, constituency office lease costs and Parliamentary committee advertising.

Caucus Support Services:

Forecasting that the \$8.2 million Caucus Support Services budget will be fully spent.

Administrative Support Services:

Forecasting a projected underspend of \$861 thousand as a result of anticipated savings in staff salaries and benefits due to temporary vacancies, unused contingencies and operational expenses; partially offset by increased professional services expenses.

2021-22 Operating Expenditures by Function

Department	2021/22 Budget	2021/22 Forecast	Variance		2021/22 Actual YTD	
			\$	%		
Members' Services						
Members' Indemnities	18,335,000	17,889,828	445,172	2.4%	11,854,478	Note 1
Members' Constituency Support	21,089,000	20,734,024	354,976	1.7%	15,550,591	Note 2
Legislative Internship Program	457,000	439,974	17,026	3.7%	183,049	Note 3
Parliamentary Committees	640,000	313,830	326,170	51.0%	152,727	Note 4
Interparliamentary Relations	123,000	88,000	35,000	28.5%	37,671	Note 5
Total	40,644,000	39,465,655	1,178,345	2.9%	27,778,516	
Caucus Support Services						
Official Opposition Caucus	3,401,000	3,401,000	-	0.0%	2,157,430	
Government Caucus	4,241,000	4,241,000	-	0.0%	2,441,660	
Third Party Caucus	548,000	548,000	-	0.0%	399,699	
Independent(s)	-	-	-		-	
Total	8,190,000	8,190,000	-	0.0%	4,998,789	
Administrative Support Services						
Respectful Workplace Office	250,000	100,000	150,000	60.0%	75,561	Note 6
Office of the Speaker	425,000	293,246	131,754	31.0%	184,837	Note 7
Office of the Clerk	1,438,000	1,528,000	(90,000)	-6.3%	1,010,980	Note 8
Clerk of Committees	1,393,000	1,374,929	18,071	1.3%	897,262	Note 9
Legislative Operations						
Legislative Documents	245,000	145,449	99,551	40.6%	69,253	Note 10
Executive Financial Officer	464,000	432,150	31,850	6.9%	267,066	Note 11
Financial Services	1,443,000	1,389,126	53,874	3.7%	968,583	Note 12
Parliamentary Dining Room	588,000	472,086	115,914	19.7%	329,795	Note 13
Human Resource Operations	1,730,000	1,700,552	29,448	1.7%	1,191,198	Note 14
Information Technology	5,661,000	7,323,242	(1,662,242)	-29.4%	4,614,911	Note 15
Parliamentary Education Office	1,425,000	1,316,742	108,258	7.6%	941,551	Note 16
Legislative Facility Services	3,775,000	3,723,842	51,158	1.4%	2,659,882	Note 17
General Centralized Expenses	3,746,000	2,747,664	998,336	26.7%	1,820,338	Note 18
Capital Planning & Development	1,329,000	623,039	705,961	53.1%	333,639	Note 19
Digital Information Office	670,000	504,298	165,702	24.7%	346,923	Note 20
Sergeant-at-Arms	6,380,000	6,189,080	190,920	3.0%	4,049,602	Note 21
Hansard Services	3,967,000	4,208,609	(241,609)	-6.1%	3,233,030	Note 22
Legislative Library	2,299,000	2,294,577	4,423	0.2%	1,596,162	Note 23
Total	37,228,000	36,366,631	861,369	2.3%	24,590,573	
Grand Total	86,062,000	84,022,286	2,039,714	2.4%	57,367,878	

exceeds budget by 5% or more
exceeds budget by less than 5%

Variance Analysis

Members' Services

\$1.2 M 2.9%

Note 1: Savings anticipated in Member benefits (\$340 thousand), information systems (\$37 thousand) and transitional assistance (\$68 thousand).

Note 2: Projected underspend as a result of lower costs for temporary constituency offices (\$273 thousand) until permanent lease agreements are established following the 2020 election, savings in benefits (\$98 thousand) and internet charges (\$6 thousand) due to contract negotiations with provider; partially offset by salaries (\$12 thousand) for retroactive pay related to non-returning Members, and Remembrance Day wreath purchases (\$10 thousand).

Note 3: Savings anticipated in employee travel (\$11 thousand) and office and business expenses (\$3 thousand) due to the cancellation of the Washington visit, professional services (\$2 thousand) and advertising (\$1 thousand) not used.

Note 4: Projected underspend in employee (\$39 thousand) and Member (\$57 thousand) travel as a result of two consultations not proceeding and others being conducted virtually, lower than anticipated advertising (\$153 thousand) for one committee and not required for other committees, reduced professional services (\$25 thousand) and office and business expenses (\$17 thousand), and a reduction in legal costs (\$35 thousand) being anticipated.

Note 5: Savings expected in employee travel (\$8 thousand) and Member travel costs (\$27 thousand) with the cancellation of events due to COVID-19 protocols.

Caucus Support Services

\$0.0 M 0%

Each of the caucuses is currently forecasting to fully spend their allocated budgets.

Administrative Support Services

\$0.9 M 2.3%

Note 6: Delayed start for the setup of the Respectful Workplace Office.

Note 7: Projected underspend in salary costs (\$78 thousand) due to staffing changes, professional services not required (\$20 thousand) and reduced office and business expenses (\$34 thousand) due to COVID-19 protocols.

Note 8: Projected overspend due to new Legal Counsel position approved mid-year by LAMC (\$40 thousand) and greater than anticipated legal costs (\$50 thousand).

Note 9: Anticipated savings in employee travel (\$1 thousand), information systems (\$3 thousand) and office and business expenses (\$14 thousand).

Note 10: Less than anticipated requirements for the Spring session.

**Administrative Support Services variance analysis continues on the next page.

Variance Analysis

Administrative Support Services - continued

Note 11: Savings anticipated in salaries and benefits (\$20 thousand) due to temporary vacancies, information systems (\$3 thousand) and office and business expenses (\$8 thousand) for costs no longer expected to be incurred, and an underspend (\$1 thousand) in professional services related to an over accrual from FY21.

Note 12: Underspend projected in salaries and benefits (\$104 thousand) due to vacant financial analyst position, partially offset by anticipated consulting fees (\$50 thousand) for Enterprise Risk Management (ERM).

Note 13: Higher than anticipated dining room revenues (\$124 thousand) projected with the reduction of COVID-19 restrictions, partially offset by increased utilities, materials and supplies (8 thousand) and food costs.

Note 14: Forecasted savings in salaries and benefits (\$58 thousand) and employee travel (\$11 thousand), partially offset by anticipated overspend in legal expenses (\$40 thousand).

Note 15: Additional unbudgeted professional service costs (\$2,332 thousand) related to agreement extensions, Microsoft support prepaid costs from FY21 and unplanned projects, and constituency office upgrade materials (\$6 thousand); partially offset by anticipated savings in salaries and benefits (\$193 thousand) due to temporary vacancies, employee travel (\$8 thousand), network software licensing and a decision to not renew Microsoft Premium Support (\$455 thousand), business and office expenses (\$20 thousand) and contingency amounts set aside in General Centralized Expenses.

Note 16: Anticipated savings in salaries and benefits (\$99 thousand), employee travel (\$2 thousand), office and business costs (\$10 thousand) as a result of less hosting, and reduced advertising (\$4 thousand), as well as increased sales in the gift shop (\$3 thousand); partially offset by projected overspend in uniforms (\$4 thousand) and information system costs (\$6 thousand) for a SharePoint online shopping cart solution and the purchase of an applicant tracking system in FY21 resulting in unanticipated costs for services that extended into the current fiscal year.

Note 17: Projecting to underspend on salary and benefit costs (\$29 thousand) due to vacancies and lower than anticipated operating expenses (\$20 thousand) due to contractor availability, and increased revenue (\$2 thousand) in facility rentals.

Note 18: Contingency amounts, including savings from the staff compensation review project, have been set aside to offset anticipated unbudgeted costs in other departments. Additional savings from centralized funding for planned ERM project consulting and centralized procurement review partially offset the projected overspend in amortization expense (\$318 thousand).

Note 19: Savings anticipated in salary and benefit costs (\$43 thousand) due to a temporary vacancy, professional services (\$457 thousand), utilities, materials and supplies (\$203 thousand) due to consultant availability and delayed projects and information systems costs (\$3 thousand).

Note 20: Underspend projected for salaries and benefit costs (\$66 thousand) and professional services (\$100 thousand) with the Electronic Records Management System (ERMS) implementation delayed to next fiscal year.

Note 21: Underspend projected for salaries and benefit costs (\$201 thousand) due to vacant positions; partially offset by increased operating costs (\$10 thousand).

Note 22: Anticipated overspend in salaries and benefits costs (\$310 thousand) due to increased committee activity, partially offset by savings in operating expenses (\$68 thousand).

Note 23: Projected savings in employee travel (\$8 thousand) and office and business expenses (\$5 thousand), partially offset by anticipated overspend in salary costs (\$7 thousand) and utilities, materials and supplies (\$2 thousand).

2021-22 Capital Expenditures by Function

	2021/22 Budget	2021/22 Forecast	Variance		2021/22 Actual YTD	
			\$	%		
Members' Services	-	-	-	-	-	
Caucus Support Services	115,000	115,000	-	0.0%	1,424	
Administrative Support Services						
Legislative Operations	5,420,000	3,132,050	2,287,950	42.2%	723,479	Note 24
Sergeant-at-Arms	190,000	148,827	41,173	21.7%	122,673	Note 25
Hansard Services	541,000	471,264	69,736	12.9%	41,452	Note 26
Legislative Library	43,000	41,708	1,292	3.0%	6,708	Note 27
	6,194,000	3,793,849	2,400,151	38.7%	894,312	
Total	6,309,000	3,908,849	2,400,151	38.0%	895,736	

Note 24: Projected savings due to: 1) projected underspend (\$1,893 thousand) in Capital Planning and Development related to project delays resulting from staffing vacancies, contractor availability and supply chain challenges; 2) projected savings (\$327 thousand) in Information Technology related to the life cycle management project and constituency office upgrades to network switches, firewall and rack; 3) anticipated underspend (\$60 thousand) in the Digital Information Office with the delayed implementation of the ERMS; 4) anticipated underspend in Legislative Facility Services for organization-wide office furniture and equipment contingencies (\$8 thousand) and Confederation Fountain Lighting Upgrade savings (\$5 thousand), partially offset by forecasted overspend in operating equipment contingencies (\$11 thousand); and 5) anticipated underspend (\$6 thousand) in Financial Services related to the accounting software upgrades.

Note 25: Anticipated underspend (\$25 thousand) resulting from unutilized funds for weapons due to purchase in prior fiscal year, cancellation of the radio network upgrade project (\$10 thousand) and savings in CCTV system equipment (\$6 thousand).

Note 26: Hansard Services is anticipating savings (\$60 thousand) for the automatic speech processing project, savings (\$4 thousand) for remote network access to broadcast equipment and savings (\$6 thousand) for the consultation on broadcasting infrastructure replacement.

Note 27: The Legislative Library purchase of the architectural documents cabinet was lower than anticipated at time of budget.

For more information regarding this update please contact:

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